

Borough Council

The Workshop Meeting of the Bedford Borough Council was held on the above date at 3 p.m. The following Council Members were in attendance, Tim Weaverling, Sharon Turkovich, Jeff Rinscheid, Bill Blackburn, John Cessna, and Kenny Fetterman. Mayor William Leibfreid, Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Public Services Director Brad Foor and Police Chief Craig Bowman were also in attendance.

Solicitor Dean Crabtree and Tim Copper, PE, Stiffler, McGraw & Assoc., Inc. were absent.

Council Member Rinscheid shared that revenues are down for the Fort Bedford Museum. Grant opportunities for COVID – 19 are helpful and the Museum should be fine for 2020. Revenues for the 2019 Fall Foliage Festival were \$7,000.00 to \$8,000.00. With cancellation of the 2020 Festival, those revenues will be lost. Free admission will be offered to students, under 9<sup>th</sup> grade when accompanied by an adult, during their virtual weeks of school.

Council Member Turkovich shared the following event requests:

- DBI
  - Sidewalk Sales Oct 2 through 31st
  - Ghost Tours Oct 2 through 31st – Group of 20 to 25 – Meet and Finish at Gazebo
  - Farmers Market on Saturdays - October 3 & 10 with Porta Potty Placement the first two weekends in Central Way alley next to Turkovich property
- United Way is asking for permission to place their Campaign Progress Board in the Public Square close the Post Office from late August 2020 to April 2021.
- Founders Crossing (Sharon Payne) is requesting permission to use their private parking lot behind Founders Crossing for a tent sale on Saturdays from September 26th thru October 24th. Tent would be an 8x16 canopy with tables and merchandise as well as outdoor seating. Port-a-john to be placed. Additionally, asking permission to offer sidewalk sales on those weekends with a musician walking through the store and up and down their sidewalk (in front of store). If a strolling musician would be acceptable for this event – then an additional request to allow them to do this at various times throughout the year. They are seeking formality they should follow (other than the current CDC regulations).

Motion was made by Councilman Cessna, seconded by Councilman Blackburn, to approve the events with the contingency that the Founders Crossing event provide clarification to include if vendors from the store would be in the tent, the instruments being played, the number of musicians performing at a time and the sidewalk not being blocked during the performance. Motion was carried by unanimous vote (6-0).

Council Member Patrick Neff arrived at 3:25 p.m.

Discussion was entered regarding the Vietnam War Memorial Dedication Ceremony scheduled for Saturday, September 12, 2020. Chief Bowman and Manager Diehl shared concerns about the number of individuals who could show up for the event. PA Dept of Health and Centers for Disease Control guidelines were discussed along with the focus from PennDOT on the application and application process for road closure. Liability for the event was discussed

including a responsible party if an attendee would contract COVID – 19 and the possibility of losing state funding. Council asked Manager Diehl to contact Dennis Tice of the League of Pretty Good Guys and request a written plan for the Dedication Ceremony that would ensure DOH and CDC guidelines are met along with the Governor’s mandate for gatherings.

President Weaverling updated Council on the Year-to-Date Revenue and Expenses with regards to COVID-19.

Council Member Cessna shared appreciation to the Public Works Department for the work completed at the Fort Bedford Park. New tables, benches, and garbage cans – along with the new concrete slabs are a wonderful update to the Park.

Councilman Cessna share the Property/Infrastructure/Parks and Recreation Committee’s recommendation to accept a proposal from Dalesmen Distillery & Brewery for Option A (as stated within their email dated Monday, July 27th). Suggest Council authorize Solicitor Crabtree to draft the necessary easement per our discussion on Thursday, August 13th during the Property Committee Meeting.

- Propose easement on the 120-124 N. Richard St. parcel
- Utilize the area behind the “Welcome to Bedford” sign and the existing fence near the sidewalk. It would not disturb either of the existing site items and would allow an accessible clearance around the equipment for service. The area would allow for four VRF condensing units (VCU), brewery chiller (ACC-1), and a remote condenser for DOAS (DOASCU-1). This would also avoid the 20’ easements associated with the gas and sanitary lines. Please see the attached 200724\_dal\_mechanical equipment location.pdf for more detail on this option.

Motion was made by Council Member Neff, seconded by Council Member Cessna, to approve the easement. Motion was carried by unanimous vote (7-0).

Council Member Neff shared information on the Ordinance Review Committee’s meetings on Bed and Breakfasts and Recodification. The Committee is suggesting that restrictions on Bed and Breakfasts be removed. The main concern is absentee landlords and thought on wording needs to be put into provisions for a responsible party to be available.

The Committee is currently looking at recodification for zoning, signage, and property maintenance. The Committee would like to change the current multiple zones into fewer zones. Manager Diehl asked if Solicitor Crabtree was consulted for advice on the changes. Council Member Neff noted that the information was forwarded to Solicitor Crabtree, but a response has not been received.

Council Member Neff shared that the Committee would like to simplify the Sign Ordinance by not limiting content or size. HARB requirements will still apply in the Historic District.

Council Member Neff shared that IPMC – International Property Maintenance Code has been adopted by many municipalities. Police Chief Bowman shared the IPMC is a sister publication to the building code and that the IPMC could be adopted in whole or in part. Manager Diehl noted that as the Committee work toward recodification now is the perfect time to make all the changes.

Council Member Rinscheid exited the meeting at 4:33 p.m.

Mr. Foor shared that employees have completed the Fort Bedford Park installation of tables, benches, and garbage cans. Storm boxes are being installed, painting lines and patching potholes.

Manager Diehl shared an update on the Borough Building

- Abatement ~ finished
- Construction began the week of June 29th
- Demolition has occurred on both levels, framing has been started on both sides of upper level, and work has begun on new addition as well as retaining wall.
- Reminder – Council is invited to attend Progress Meetings on a bi-weekly basis.

Motion was made by Council Member Cessna, seconded by Council Member Blackburn, to approve an Agreement with Stiffler, McGraw & Assoc., Inc. for an Inspector for the Borough Building Renovation Project. Motion was carried by unanimous vote (6-0).

Motion was made by Council Member Neff, seconded by Council Member Turkovich, to approve Requisition #3-2020 for the Borough Building Renovation Project in the amount of \$20,160.44. Motion was carried by unanimous vote (6-0).

Manager Diehl shared an event request for a Constitution Day reading on Thursday September 17, 2020 at 10 a.m. in the Gazebo in the Lutheran Church section of the Square. Twenty-five people are expected to be in attendance. Motion was made by Council Member Neff, seconded by Council Member Cessna to approve the event. Motion was carried by unanimous vote (6-0).

There being no further business, a motion to adjourn was made and carried at 4:45 p.m.

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Borough Secretary