

MUNICIPAL AUTHORITY WORKSHOP MINUTES

The Municipal Authority of the Borough of Bedford met on the above date at 4:37 pm with Members Larry Johnson, Chris Bullington, Matt Bullington, Larry Myers and Jeremy Speicher present. Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Assistant Borough Secretary Misty Hizer, Public Services Director Brad Foor, Wastewater Treatment Plant Superintendent John Flick, Tim Cooper P.E. of Stiffler, McGraw & Associates, Inc. and John Clabaugh, P.E. Stiffler McGraw & Associates, Inc. were also in attendance. Municipal Authority Members Scott Moxley and Michael Taylor along with Solicitor Dean Crabtree, Public Works Superintendent Bo Ford and Water Treatment Plant Superintendent John Whitmore were absent.

Manager Diehl shared the Water System Report – data through November 18th:

Updated report will be presented during Authority Workshop Sessions (to better reflect data):

- The water elevation in the Smith Reservoir is above the spillway by 0.82’.
- The water elevation in the Todd Reservoir is below the spillway by 0.16’.
- The Smith Reservoir is 2.71’ higher than it was last year. The Todd Reservoir is 0.32’ higher than it was last year.
- In October, we recycled an average of 102,000 gpd from the filters and clarifiers back into the Todd Reservoir.
- The average daily minimum river flows in October were approximately 356.18% of last year’s flows.
- 2018 year to date total gallons pumped from the Raystown Branch of the Juniata River = 33.581 MG. Through the end of November 2017, we pumped 152.430 MG and through the end of November 2016, we pumped 187.616 MG.
- In October 2018, the average daily WTP production of water was .403 MGD. In October of 2017, the average daily WTP Production of water was .317 MGD.
- 2018 year to date total precipitation = 55.02”. Through the end of November 2017, we had 43.29” of precipitation and through the end of November 2016 we had 25.98” of precipitation.

Discussion was entered on a GIS system proposal. The GIS system would capture water line, sewer line and street information. Future updates would be at an additional cost, but can be built into projects as they are designed. MABB would own the data and having the information available would make future project design quicker and less expensive. Motion was made by Mr. Matt Bullington, seconded by Mr. Chris Bullington, approving the GIS system at an estimated cost of \$56,488.00. Motion was carried by unanimous vote (5-0).

Manager Diehl briefly discussed the 2019 Stiffler McGraw & Assoc., Inc. Services Agreement. The Agreement was emailed to members of MABB. The agreement would be presented for formal approval at the December 3, 2019 Meeting.

Mr. Chris Bullington exited the meeting at 5:21 p.m.

Manager Diehl shared the 2019 proposed budgets for Fund 10 and Fund 12. The Fund 12 Budget balances with \$1,832,800.00 in Revenues and Expenses. Fund 10 shows a Deficit of \$604,445.00. After discussing the numerous projects budgeted for 2019, no changes were requested by Authority Members. Manager Diehl is suggesting a 3% increase in water and sewer rates for 2019 to help fund the various

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projects. The budget will need to be passed at the December 3, 2018 meeting.

Manager Diehl shared that the 2019 requisitions for Fund 6 and Fund 8 included \$150,000.00 for the buyout of the remaining lease of the Borough Building by the Fire Department.

A brief discussion on the Wastewater Treatment Plant UV Room air quality was entered. A fan placed in the room has helped with the air quality. Mr. Clabaugh suggested extending the air intake utilizing ductwork to introduce air to the floor instead of the current location near the ceiling of the room.

Misty Hizer exited the meeting at 6:30 p.m.

Mr. Clabaugh shared that proposals were received from Geotechnical Firms Rizzo Associates and D'Appolonia for the Smith Dam. The quote from Rizzo was in the amount of \$14,400.00 and the quote from D'Appolonia was in the amount of \$20,490.00. Both firms are recommended, presented similar proposals and are able to complete the work by mid January 2019. Motion was made by Mr. Myers, seconded by Mr. Matt Bullington, to accept the proposal of Rizzo Associates. Motion was carried by unanimous vote (4-0).

Mr. Clabaugh offered a brief review of the Analysis proposal information that was presented at the November 5, 2018 MABB Meeting for the Water System as a whole. After much discussion it was noted that wells could be looked at a later time. Analysis 2 (a full report including narrative/ cost estimates / present worth for both dams, identification of downstream water capacity restrictions, compliance review for perceived allocation limit issues, long term care needs analysis for existing WTP / Wolfsburg Pump Station, detailed cost estimates for each option) was discussed at length. Motion was made by Mr. Speicher, seconded by Mr. Matt Bullington, to grant approval for Analysis 2 at a cost of approximately \$270,000.00. Motion was carried by unanimous vote (4-0).

Motion was made by Mr. Speicher, seconded by Mr. Myers, to extend a water line to the Clark building. Water Service would be extended to the businesses along the line (Save A Lot, Somerset Trust, Burger King and Second Journeys). The service line would also place service closer to the proposed building lot of Rutters along Route 30. Motion was carried by unanimous vote (4-0).

There being no further business, a motion to adjourn was made at 6:53 p.m.