

January 17, 2017

## MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:00a.m. on the above date with Members Michael Taylor, Scott Moxley and Chris Bullington present. Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Wastewater Superintendent Gregg Grace and Timothy Cooper, P.E, of Stiffler, McGraw & Associates, Inc. were also present. Absent were Authority Members Larry Johnson and Aaron Berkebile, John Clabaugh, P.E. and Solicitor Dean Crabtree.

Motion by Mr. Moxley, seconded by Mr. Bullington, to approve the Minutes of the regular December 20, 2016 meeting. Motion approved by unanimous vote (3-0).

Motion by Mr. Bullington, seconded by Mr. Moxley, to approve the list of checks from December 21, 2016 through January 17, 2017 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (3-0).

Motion by Mr. Bullington, seconded by Mr. Moxley, to approve the January 17, 2017 Treasurer's Report, Requisition 09-2016 (final payroll for sick time buyout) for \$17,355.48 and Requisition 01-2017 for \$55,588.00 from Fund 10 into Fund 08. Motion was carried by unanimous vote (3-0).

Authority met in Executive Session for a litigation update from 11:05 am to 11:20 am.

Manager Diehl noted that Brad Foor, Water Authority, and Aaron Keirn, The EADS Group, stated that after additional research, the backflow preventer could be moved from its present location and installed in the garage at the Wastewater Treatment Plant. The installation in the garage will eliminate redundancy of piping. Mr. Foor and Keirn are suggesting the work be completed by an outside contractor.

Motion was made by Mr. Bullington, seconded by Mr. Moxley, to continue membership to the Pennsylvania Municipal Authorities Association. Motion was carried by unanimous vote (3-0).

Motion was made by Mr. Moxley, seconded by Mr. Bullington, granting approval for SMAI to develop plans and specifications for the 2017 Sewer Project. Motion was carried by unanimous vote (3-0).

Motion was made by Mr. Moxley, seconded by Mr. Bullington, to deposit \$250,000.00 in a 0.9% Interest, 12 month CD (ability to withdraw once per quarter) at Altoona First and place all remaining funds less \$5000.00 into a Public Funds Money Market Account at FNB. Motion was carried by unanimous vote (3-0).

Manager Diehl shared information from Stiffler McGraw & Associates, Inc. in regards to the Fire Department Floor. Reinforcing will provide a 5-year fix. The \$8,000.00 cost will be shared among Borough, Water Authority and Municipal Authority. Motion was made by

Mr. Bullington, seconded by Mr. Moxley, to approve the cost. Motion was carried by unanimous vote (3-0).

2017 Statements of Financial Interest Forms were distributed for Authority Members to complete and return to the Borough Office.

### **SUPERINTENDENT'S REPORT:**

1. The SBR blowers have been serviced and a new heat circulating pump installed in the boiler room. This work done in house.
2. On January 12<sup>th</sup>, a service rep from Xylem UV was here to troubleshoot the UV. He was unable to fix. This was at no cost.
3. Late this week service is scheduled by a factory technician on the UV to attempt repairs. Believe the problem is in the PLC controllers.
4. Still wasting on the Hirschman box rebuild for the SCADA. I contacted yesterday and the rebuild company be contacted again to provide timely service.
5. Service has been requested on the old generator control screen. The screen is locked and will not respond. The generator is 15 years old.

### **ENGINEER'S REPORT**

#### **1. WASTEWATER TREATMENT PLANT**

- There are no new issues from our perspective regarding the lawsuit.
- We are currently working on the specifications for the replacement of the SCADA system, as approved last month by the Authority.

#### **2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT**

- D.J. Wisor is complete with the installation of all sewer mains and has reconnected all service laterals. All work is complete with the exception of abandonment of existing manholes, final restoration and paving which will be completed in the Spring.

#### **3. 2017 SANITARY SEWER REPLACEMENT PROJECT**

- At last month's meeting, it was indicated that the Authority would authorize design to proceed on the 2017 sewer replacement project during the January meeting.

#### **4. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT**

- The Bedford Township Municipal Authority will be installing mag meters at both the Old Bedford Village and Leach pump stations. The design has been completed and the permit applications have been submitted. Construction will most likely take place in the Spring.
- A planning consultation meeting with PENNVEST and DEP to discuss the CSO Elimination project was held in November. We discussed the possibility of submitting the entire project (both phases) vs. just submitting Phase 1 in a funding application. Phase 2 by itself would not score well in the PENNVEST ranking system, so it may be more advantageous to submit for the entire project at once if the Authority chooses to take that route. If the Authority does not feel the funding offer is favorable, the project could be scaled back to include just Phase 1 with a PENNVEST Change of Scope. Whatever project the Authority chooses to submit, the design and permitting must be completed before a funding application can be submitted. A copy of the Implementation Schedule is provided below:

**Proposed Implementation Schedule  
Municipal Authority of the Borough of Bedford  
CSO Elimination Remediation Plan**

<b><u>Task</u></b>	<b><u>Projected Completion Date</u></b>
Submit Remediation Plan to DEP	August 31, 2016
Meet with BTMA to Discuss I/I Issues	September 30, 2016
Receive DEP Approval of Plan	Nov 30, 2016 (Actual Sept. 13, 2016)
Complete Construction of Phase 1 Improvements	November 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	May 31, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	July 31, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO and Begin Design of Phase 2	December 31, 2022*

\*- Projected Completion Dates are based on the assumed DEP approval date provided and will be adjusted based on the actual plan approval date.

The Authority entered into Executive Session at 12:13 pm to discuss personnel matters.  
The Authority exited Executive Session at 12:30 pm.

There being no further business, a motion to adjourn was made at 12:30 p.m.