

MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:09 a.m. on the above date with Members Larry Johnson, Michael Taylor, Scott Moxley and Chris Bullington present. Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Wastewater Superintendent Gregg Grace, Solicitor Dean Crabtree and Timothy Cooper, P.E, of Stiffler, McGraw & Associates, Inc. were also present. Absent were Authority Member Aaron Berkebile and John Clabaugh, P.E.

Motion by Mr. Moxley, seconded by Mr. Bullington, to approve the Minutes of the regular October 18, 2016 meeting. Motion approved by unanimous vote (4-0).

Motion by Mr. Bullington, seconded by Mr. Moxley, to approve the list of checks from October 19, 2016 through November 15, 2016 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (4-0).

Motion by Mr. Bullington, seconded by Mr. Taylor, to approve the November 15, 2016 Treasurer's Report. Motion approved by unanimous vote (4-0).

Manager Diehl shared a brief Claim Discussion on the MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.

Manager Diehl shared an update on BTMA Payments:

- 1st Payment received from BTMA (for Kennametal) on July 3rd - \$41,815.84
- 2nd Payment received from BTMA (for Kennametal) on July 8th - \$41,815.84
- Payment received from BTMA (for Walmart Distribution) on July 8th - \$45,157.30
- 3rd Payment received from BTMA (for Kennametal) on August 8th - \$41,815.84
- 4th Payment received from BTMA (for Kennametal) on September 8th - \$41,815.84

Manager Diehl noted that discussion is still ongoing on the meter pit for the WWTP. The backflow preventer needs to go above ground (maintenance building could be a potential place for it or install a new enclosure device). BBWA received a quote from Guyer Brothers for \$30,400 (not including meter, backflow preventer, and enclosure materials {about \$9,900 - \$10,600 additional}). Engineer Aaron Keirn (BBWA) will reach out to Engineer Clabaugh (MABB) to further discuss.

Manager Diehl invited the Municipal Authority to join Council & the Bedford Borough Water Authority for a dinner on Wednesday, December 14th at 4:30pm. The location will be at Bad Boyz Bistro. Our hope is that this holiday dinner will hopefully give Council, the Authorities, Solicitor, Engineers (EADS & SMAI) and the employees the opportunity to gather as one and enjoy the fellowship.

Manager Diehl shared that meetings were scheduled in 2017 on Wednesday, March 29 and Wednesday, September 27 with the Bedford Township Municipal Authority for 8am at the Township Building.

SUPERINTENDENT'S REPORT:

1. Hauled sludge to permitted farm fields October 19-26. May haul again late week to another field.
2. DEP Lab Accreditation site visit to plant lab was held October 27th. Visit went well.
3. October 28th the auger drive in plant headworks failed. After 70,000 forward and reverse operations the parts wore out. Company tech service stated we lasted better than many plants. New parts were ordered and installed. Back in partial operation awaiting additional parts. Repairs done by employees.
4. Sunday, November 6th we received a very toxic influent causing all settled sludge in primary clarifiers to float. SBR 4 took a major hit in nitrogen removal due to this and SBR 3 was also affected. Running better now.
5. Monday, November 7th received toxic high pH influent 8.4 and scum piping from primary clarifiers plugged due to Sunday loading. Took us till Tuesday afternoon to unplug scum piping.
6. New influent flow meter was installed on November 8th.

Mr. Grace is going to contact Jake Hoover from BTMA for a list of customers with the potential to release toxic influents into the system. Mr. Grace is going to draft a letter to send to customers along with a copy of the Rules and Regulations.

ENGINEER'S REPORT

1. WASTEWATER TREATMENT PLANT

There are no new issues from our perspective regarding the lawsuit.

- Sunil Desai of DEP completed the final inspection at the plant last week and the process is underway with PENNVEST to close out the project and release the money still being held.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

- D.J. Wisor began construction on November 7th and we expect they should be close to being complete by the time of next month's meeting, with the exception of final restoration and paving. The final paving will most likely not happen until next Spring.

3. 2017 BUDGET

- We provided some suggested numbers to Barb this month for capital projects and Engineering for use in preparing the 2017 budget.

4. TREATMENT PLANT OPERATION RFP

- We have been working on the review of the proposal submitted with the committee and have generated several questions and comments to be addressed by Severn Trent.

5. CONSENT ORDER & AGREEMENT (COA)/I & I STUDY

- The Bedford Township Municipal Authority approved the installation of mag meters at both the Old Bedford Village and Leach pump stations and the permit applications have been submitted. Construction will most likely take place in the Spring.
- A planning consultation meeting with PENNVEST and DEP to discuss the upcoming project was held last week. The consultation meeting is the first step in moving forward with a PENNVEST application for funding. We discussed the possibility of submitting the entire project (both phases) vs. just submitting Phase 1 in a funding application. Phase 2 by itself would not score well in the PENNVEST ranking

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system, so it may be more advantageous to submit for the entire project at once if the Authority chooses to take that route. If the Authority does not feel the funding offer is favorable, the project could be scaled back to include just Phase 1 with a PENNVEST Change of Scope. Whatever project the Authority chooses to submit, the design and permitting must be completed before a funding application can be submitted. A copy of the Implementation Schedule is provided below:

Proposed Implementation Schedule Municipal Authority of the Borough of Bedford CSO Elimination Remediation Plan

<u>Task</u>	<u>Projected Completion Date</u>
Submit Remediation Plan to DEP	August 31, 2016
Meet with BTMA to Discuss I/I Issues	September 30, 2016
Receive DEP Approval of Plan	November 30, 2016 (Actual Sept. 13, 2016)
Complete Construction of Phase 1 Improvements	November 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	May 31, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	July 31, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO and Begin Design of Phase 2	December 31, 2022*

*- Projected Completion Dates are based on the assumed DEP approval date provided and will be adjusted based on the actual plan approval date.

Motion was made by Mr. Bullington, seconded by Mr. Moxley, to approve Requisition #8-2016 to transfer \$85,378.⁷⁵ from Fund 10 into the Fund 08 Checking Account at First National Bank. Motion was carried by unanimous vote (4-0).

Manager Diehl shared the Proposed 2017 Budget, the 2017 Meeting Schedule and the Employee Wastewater Weekend and Holiday Work Schedule.

The Authority entered into Executive Session at 12:42 pm to discuss the RFP for operations of the Wastewater Treatment Plant.

The Authority exited Executive Session at 1:10 pm.

There being no further business, a motion to adjourn was made at 1:10 p.m.