

MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:00 a.m. on the above date with Members Aaron Berkebile, Michael Taylor and Chris Bullington present. Wastewater Superintendent Gregg Grace, Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, and Timothy Cooper, P.E. of Stiffler, McGraw & Associates, Inc. were also present. Absent were Authority Members Larry Johnson and Scott Moxley along with Solicitor Dean Crabtree and John Clabaugh, P.E.

Authority met in Executive Session for a litigation update from 11:00 am to 11:22 am.

Motion by Mr. Berkebile, seconded by Mr. Bullington, to approve the Minutes of the May 17, 2016 regular meeting. Motion approved by unanimous vote (3-0).

Motion by Mr. Berkebile, seconded by Mr. Bullington, to approve the list of checks from May 18, 2016 to June 21, 2016 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (3-0).

Motion by Mr. Berkebile, seconded by Mr. Bullington, to approve the June 21, 2016 Treasurer's Report and the approval of Requisition #05-2016 to transfer \$85,378.⁷⁵ from Fund 10 into Fund 08 Checking Account at First National Bank. Motion approved by unanimous vote (3-0).

Authority Members discussed the removal of the dam behind BB&T. According to Engineer Cooper the only item in the dam belonging to MABB is the abandoned sewer line.

Manager Diehl updated Authority Members on the utility service conversion to MUNILINK, the 2015 Audit process with Wessel & Company and suggested another meeting with the Bedford Township Municipal Authority in August.

Motion was made by Mr. Berkebile, seconded by Mr. Bullington, to concur with the Water Authority and Borough Council's offer of full time employment to Misty Hizer as Assistant Borough Secretary. Motion approved by unanimous vote (3-0).

Motion was made by Mr. Bullington, seconded by Mr. Berkebile, to have Stiffler McGraw & Associates, Inc. prepare the Request for Proposal (RFP) with regards to contracting the Water and Wastewater Treatment plants. Motion was approved by unanimous vote (3-0).

SUPERINTENDENT'S REPORT:

1. Training of John Flick to assume the plant laboratory work is on schedule for the retirement of Ron Koppenhaver on June 24th.
2. Caleb Wagoner, our new employee, is doing great. I would like to start the education process for him soon to ultimately become a DEP licensed operator.
3. During the 2.6" multi-day rainfall event at the beginning of the month, the plant received significant extra flow.

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4. During May the plant exceeded the permit limit for ammonia. All other permit limits were good. We have been expending much effort to reduce the ammonia to within permit limit. The plant has experienced an excess amount of filamentous bacteria in two of the four SBR's and the cure to reduce the filamentous is not conducive to ammonia removal.
5. On June 5th a bird caused our electric service to be interrupted to the SBR portion of the plant. Penelec spent several hours replacing a fuse to one of our three transformers. During this time our generator ran well for 6 hours.

Manager Diehl and Engineer Cooper introduced another option for the Highland Drive Sanitary Sewer Replacement. The newest option would be through the Payne property. During discussion via conference call with Mrs. Payne the telephone contact was lost.

Motion was made by Mr. Bullington, seconded by Mr. Berkebile, to authorize condemnation if the property owners do not accept the proposal. Motion was approved by unanimous vote (3-0).

Telephone contact with Mrs. Payne was reestablished. Approval from Mr. and Mrs. Payne was given for the project as long as the retaining wall is returned to normal at the end of the project.

Mr. Bullington exited the meeting at 12:18 pm.

ENGINEER'S REPORT

1. WASTEWATER TREATMENT PLANT

- There are no new issues from our perspective regarding the lawsuit.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

-We are proceeding with the option that goes through the Payne property and will be ready to go out for bids once all the easements have been secured. The easement plats were forwarded to Attorney Crabtree's office following the last Authority meeting.

3. CONSENT ORDER & AGREEMENT (COA)/ I & I STUDY

- The meters were removed last month and we are currently working on finalizing our final report and recommendations. We hope to have a draft of the report completed by the end of the month. I will notify you when we have completed the draft and perhaps we can schedule a special meeting to discuss the contents of the report before final approval is given and it is submitted to DEP.

- Below is the Implementation Schedule approved by DEP. We are very close to being on schedule and will do what is necessary to see that the submittal date is achieved.

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**Implementation Schedule
Municipal Authority of the Borough of Bedford
2015/2016 Inflow/Infiltration Investigation**

<u>Task Date Completion</u>	<u>Projected</u>
Execution of COA	January 26, 2015
Submit Plan to DEP for Investigating I/I	February 26, 2015
Receive DEP Approval of Plan	April 30, 2015
Complete Manhole Inventory	June 30, 2015
Complete Smoke Testing	August 30, 2015
Install Meters for 1st Round	September 15, 2015
Remove Meters	November 30, 2015
Complete Analysis of Flows Recorded and Select Additional Meter Locations	January 15, 2016
Install Meters for 2nd Round	February 15, 2016
Complete Televising Selected Areas	March 30, 2016
Remove Meters	April 30, 2016
Complete Wet Weather Observations	May 30, 2016
Complete Report & Present to Authority	June 30, 2016
Authority Approval of Report Recommendations and Submittal to DEP	July 30, 2016

Engineer Cooper noted that a 30-day extension request has been submitted to DEP for submittal of the Report.

There being no further business, a motion to adjourn was made at 12:39 p.m.