

May 17, 2016

MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:00 a.m. on the above date with Members Larry Johnson, Aaron Berkebile, Michael Taylor and Scott Moxley present. Wastewater Superintendent Gregg Grace, Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, and Timothy Cooper, P.E. of Stiffler, McGraw & Associates, Inc. were also present. Absent were Superintendent Gregg Grace, Solicitor Dean Crabtree and John Clabaugh, P.E.

Motion by Mr. Moxley, seconded by Mr. Berkebile, to approve the Minutes of the April 19, 2016 regular meeting. Motion approved by unanimous vote (4-0).

Motion by Mr. Taylor, seconded by Mr. Moxley, to approve the list of checks from April 20, 2016 to May 17, 2016 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (4-0).

Municipal Authority Member Chris Bullington arrived at 11:02 a.m.

Motion by Mr. Berkebile, seconded by Mr. Taylor, to approve the May 17, 2016 Treasurer's Report, approval of Requisition #04-2016 to transfer \$85,378.⁷⁵ from Fund 10 into Fund 08 Checking Account at First National Bank and to approve the renewal of the Hometown Bank CD for an additional 12 months. Motion approved by unanimous vote (5-0).

Present were Mrs. Lee Griffiths of 634 E. Watson Street and John and Kim Hess of 606 E. Watson Street who discussed their concerns about the Highland Drive Sewer Project. On speaker phone with Mrs. Hess was Sharon Payne, owner of 624 E. Watson Street. Mrs. Payne suggested that a natural gully be used for the new sewer pipe. A future meeting is to be scheduled between Solicitor Crabtree, Sharon Payne and Manager Diehl.

Authority Members briefly discussed the removal of the dam behind BB&T. Concerns were raised about the water level if the dam is removed.

Manager Diehl updated Authority Members on the utility service conversion to MUNILINK and the 2015 Audit process with Wessel & Company.

Manager Diehl requested an Executive Session in regards to Personnel & Contract Negotiations.

Manager Diehl reminded Authority Members that a meeting was scheduled for May 18th at 8 am at Clara's Place with the Bedford Township Municipal Authority to discuss billing questions.

SUPERINTENDENT'S REPORT (presented by Manager Diehl for Mr. Grace):

- Caleb continues to impress as a new employee.
- John's training in the lab is going well.
- Presently waiting on Sherwin William's recommendation for the UV wall repainting.
- We hauled out 128,700 gallons of liquid sludge to the farm fields. Awaiting more fields to become available for further application. The wet weather has caused delays.

ENGINEER'S REPORT

1. WASTEWATER TREATMENT PLANT

- There are no new issues from our perspective regarding the lawsuit.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

- We will be discussing the options for routing the new sanitary sewer at the meeting. Once a decision has been made by the Authority on which route to proceed with, we can finalize the design and specifications so we can proceed with advertising for bids. We can also complete the necessary easement plats and forward them to Attorney Crabtree for acquisition.

3. CONSENT ORDER & AGREEMENT (COA)/ I & I STUDY

- Eleven meters remain installed at the locations we selected and we are continuing to monitor the meters on a regular basis. We expect to possibly remove the meters this week after downloading if we see that we have had sufficient rainfall to do an analysis. We can then proceed with finalizing our final report and recommendations.
- This month observation of flows in individual sewer laterals was completed along the river and portions of Pitt and Penn Streets while the groundwater was up. We have not found any significant inflow and have suspended the observations until we get more significant rainfall.
- Below is the Implementation Schedule approved by DEP. We are very close to being on schedule. However, we have been at the mercy of the weather to complete the metering and hope the recent rainfall has been sufficient for analysis of the results. If we see reasonable data this week when we download the data, we should be able to complete the report and recommendations by the submittal deadline.

May 17, 2016

**Implementation Schedule
Municipal Authority of the Borough of Bedford
2015/2016 Inflow/Infiltration Investigation**

| <u>Task Date Completion</u> | <u>Projected</u> |
|--|-------------------------|
| Execution of COA | January 26, 2015 |
| Submit Plan to DEP for Investigating I/I | February 26, 2015 |
| Receive DEP Approval of Plan | April 30, 2015 |
| Complete Manhole Inventory | June 30, 2015 |
| Complete Smoke Testing | August 30, 2015 |
| Install Meters for 1 st Round | September 15, 2015 |
| Remove Meters | November 30, 2015 |
| Complete Analysis of Flows Recorded and Select Additional Meter Locations | January 15, 2016 |
| Install Meters for 2 nd Round | February 15, 2016 |
| Complete Televising Selected Areas | March 30, 2016 |
| Remove Meters | April 30, 2016 |
| Complete Wet Weather Observations | May 30, 2016 |
| Complete Report & Present to Authority | June 30, 2016 |
| Authority Approval of Report Recommendations and Submittal to DEP | July 30, 2016 |

Municipal Authority entered Executive Session at 12:51 p.m.

Municipal Authority exited Executive Session at 1:10 p.m.

There being no further business, a motion to adjourn was made at 1:10 p.m.