

MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:00 a.m. on the above date with Members Larry Johnson, Aaron Berkebile, Michael Taylor and Scott Moxley present. Wastewater Superintendent Gregg Grace, Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Solicitor Dean Crabtree and Timothy Cooper, P.E. of Stiffler, McGraw & Associates, Inc. were also present. Absent were Authority Member Chris Bullington and John Clabaugh, P.E.

Motion by Mr. Moxley, seconded by Mr. Berkebile, to approve the Minutes of the March 15, 2016 regular meeting. Motion approved by unanimous vote (4-0).

Motion by Mr. Taylor, seconded by Mr. Moxley, to approve the list of checks from March 16, 2016 to April 19, 2016 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (4-0).

Motion by Mr. Berkebile, seconded by Mr. Taylor, to approve the April 19, 2016 Treasurer's Report. Motion approved by unanimous vote (4-0).

Based upon the Authority's decision at the March meeting to have Manager Diehl and Engineer Cooper further review this project and look at the most cost-effective route, Manager Diehl and Engineer Cooper chose an alternate route for the Sewer Line replacement in Meadowbrook Terrace which would utilize the existing easement along Mrs. Lee Griffiths' property. Mr. Taylor asked Manager Diehl to meet with Mrs. Lee Griffiths of 634 E. Watson Street to discuss the Sewer Line Replacement. Mr. Cooper noted that he would work on an estimate for pipe bursting the section in the area of the Griffiths' property versus removal of the trees and digging to replace the pipe.

The Authority discussed the removal of the dam behind BB&T Bank. Manager Diehl shared a PennDot map that showed the dam was in place prior to 1952. The dam was amended / altered when the bypass was added. There may be a possible fiber optic line located in the dam that does not show on the map. An active water line and an abandoned sewer line are also located in the dam. Authority members noted their concerns that the water levels will be altered if the dam would be removed. Authority Members suggested checking with Bedford Township, since according to the map, it looks like a Township Road went to the river in the area of the current dam.

Manager Diehl updated Authority Members on the utility service conversion to MUNILINK and the 2015 Audit process with Wessel & Company.

Manager Diehl noted that a request for a meeting was sent to Jake Hoover, Bedford Township Municipal Authority, to discuss billing questions. Mr. Hoover or the BTMA has not suggested available dates for the two Authorities to meet.

Manager Diehl noted that the Article in the Bedford Gazette on Friday, April 15th in regards to Inflow and Infiltration mistakenly mentioned the Water Authority not the Municipal Authority.

Manager Diehl requested an Executive Session in regards to Personnel & Contract Negotiations.

SUPERINTENDENT'S REPORT:

- Sherwin William's returned to check paint performance. They said the new paint is correct for the UV building. They are to provide a written recommendation for the repair. The one serious problem they found is the original, wrongly-specified paint is peeling and new paint cannot be applied until the old is removed by scraping and sanding the wall and applying a new base coat.
- We are currently awaiting lime application of the farm fields to be used for our spring sludge application. Once applied we can haul sludge.
- The headworks building grit removal drive has been serviced with new belt and drive bearings.
- Three faulty gas monitor sensors have been replaced and calibrated. All were far beyond warranty. At same time, all other sensors were calibrated.
- New employee Caleb Wagoner is doing great. Fast learner and good worker.
- Training of John Flick is continuing in our lab. Training is going well in preparation of Ron Koppenhaver retiring at the end of June.

ENGINEER'S REPORT

1. WASTEWATER TREATMENT PLANT

- There are no new issues from our perspective regarding the lawsuit.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

- We have completed plans and specifications for the project and are ready for the Authority's authorization to advertise for bids to be opened at the May meeting. There is one minor change from the current alignment where it will be necessary to acquire a new easement. It also appears the existing easements are only 15 feet wide, so it may be necessary to obtain temporary construction easements prior to beginning work on the project.

3. CONSENT ORDER & AGREEMENT (COA)/ I & I STUDY

- Eleven meters were installed last month at the locations we selected and we are continuing to monitor the meters on a regular basis. We expect the meters to remain in place for at least one more month before beginning our final report and recommendations.
- Observation of flows in individual sewer laterals will be completed in the next two months when hopefully groundwater levels are higher.
- Below is the Implementation Schedule approved by DEP. We are very close to being on schedule. However, we are at the mercy of the weather to complete the metering and have not had any significant rain events since the meters were installed. Hopefully, this will not delay the submittal of the final report.

April 19, 2016

**Implementation Schedule
Municipal Authority of the Borough of Bedford
2015/2016 Inflow/Infiltration Investigation**

| <u>Task Date Completion</u> | <u>Projected</u> |
|--|-------------------------|
| Execution of COA | January 26, 2015 |
| Submit Plan to DEP for Investigating I/I | February 26, 2015 |
| Receive DEP Approval of Plan | April 30, 2015 |
| Complete Manhole Inventory | June 30, 2015 |
| Complete Smoke Testing | August 30, 2015 |
| Install Meters for 1 st Round | Sept 15, 2015 |
| Remove Meters | Nov 30, 2015 |
| Complete Analysis of Flows Recorded and Select Additional Meter Locations | January 15, 2016 |
| Install Meters for 2 nd Round | February 15, 2016 |
| Complete Televising Selected Areas | March 30, 2016 |
| Remove Meters | April 30, 2016 |
| Complete Wet Weather Observations | May 30, 2016 |
| Complete Report & Present to Authority | June 30, 2016 |
| Authority Approval of Report Recommendations and Submittal to DEP | July 30, 2016 |

Municipal Authority entered Executive Session at 12:20 p.m.

Municipal Authority exited Executive Session at 1:20 p.m.

There being no further business, a motion to adjourn was made at 1:20 p.m.