

## MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:00 a.m. on the above date with Members Larry Johnson, Aaron Berkebile, Michael Taylor, Scott Moxley and Chris Bullington present. Wastewater Superintendent Gregg Grace, Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Solicitor Dean Crabtree and Timothy Cooper, P.E. of Stiffler, McGraw & Associates, Inc. were also present. Absent was John Clabaugh, P.E.

Motion by Mr. Bullington, seconded by Mr. Moxley, to approve the Minutes of the March 15, 2016 regular meeting after a Correction is made to replace like with *line* (abandoned line) in the fifth paragraph. Motion approved by unanimous vote (5-0).

Motion by Mr. Berkebile, seconded by Mr. Bullington, to approve the list of checks from February 16 to March 15, 2016 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (5-0).

Motion by Mr. Berkebile, seconded by Mr. Moxley, to approve the March 15, 2016 Treasurer's Report and Requisition #3-2016 to transfer \$85,378.75 from Fund 10 into Fund 08 Checking Account at First National Bank. Motion approved by unanimous vote (5-0).

John and Kim Hess, 606 E. Watson Street, approached the Municipal Authority about the replacement sewer line that is planned to go through the edge of their property causing removal of trees and restricting access to their driveway for an extended time period. After discussion, Manager Diehl and Mr. Cooper will visit the site and look at options. Motion by Mr. Berkebile, seconded by Mr. Bullington, to approve Manager Diehl to make a decision based on discussion and the site visit. Motion approved by unanimous vote (5-0).

Manager Diehl updated Authority Members on the utility service conversion to MUNILINK and the 2015 Audit process with Wessel & Company.

Manager Diehl reminded the Authority that she would be in State College on March 16<sup>th</sup> through March 18<sup>th</sup> for PML training.

Manager Diehl opened discussion on meeting with Brion Johnson (PENNVEST). Our last meeting (which we were able to have \$538,820 released) – occurred with Engineer Cooper, Engineer Clabaugh, Manager Diehl and Gregg Grace attending on behalf of the Authority. A follow-up meeting is necessary to receive the final \$92,700 – of the original \$631,520. A final inspection by Sunil Desai would need performed to release the \$92,700 being held. Mr. Cooper suggested this meeting being postponed until after May.

**SUPERINTENDENT'S REPORT:**

1. On Monday, March 7<sup>th</sup> - Air Management completed the approved work to have the boiler run correctly. The boiler is now running as designed.
2. Employee training is continuing well.
3. I have been working on the required information and samples needed in preparation for our normal spring sludge land application.
4. Due to excess water entering the collection system, we treated an extra 8.8 million gallons of flow (over normal) in February. Our average daily flow was 1.055 MGD, where our normal would be .750 MGD.

**ENGINEER'S REPORT**

**1. WASTEWATER TREATMENT PLANT**

- There are no new issues from our perspective regarding the lawsuit.

**2. CONSENT ORDER & AGREEMENT (COA)/ I & I STUDY**

- Ten meters were installed last week at the locations we selected and one meter was installed at an alternate location when we found the manhole would not be a satisfactory site. We will monitor the meters on a regular basis over the next couple of months before beginning our final report and recommendations.
- Internal televising of the sanitary sewers noted during our smoke testing and based on the results of the initial flow metering has been completed.
- Observation of flows in individual sewer laterals will be completed in the spring when hopefully groundwater levels are higher.

**3. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT**

- Surveying is completed and we are developing plans and specifications for the project. We hope to have the plans ready for the Authority's approval at the April meeting so we can be authorized to advertise for bids to be opened at the May meeting.

**4. CHAPTER 94 ANNUAL WASTELOAD MANAGEMENT REPORT**

- Mike McClain from our office is continuing to work to gather the information necessary to complete this report on the treatment plant operation that is due to DEP by March 31<sup>st</sup>.

Mr. Cooper noted that the Bedford Township Municipal Authority installed 4 flow meters to look at flow into their Pump Station.

Discussion was opened in regards to meeting with the Bedford Township Municipal Authority in regards to billing errors. Authority Members asked Manager Diehl to set up a meeting with the BTMA to discuss the issue.

There being no further business, a motion to adjourn was made at 12:23 pm.