

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
11:00 A.M.**

PRESENT:

- | | |
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| ___ LARRY JOHNSON, CHAIRMAN | ___ BARB DIEHL, BOROUGH MANAGER |
| ___ MICHAEL TAYLOR, 1 ST VICE CHAIRMAN | ___ BEVERLY GELLER, BOROUGH SECRETARY |
| ___ CHRIS BULLINGTON, 2 ND VICE CHAIRMAN/TREASURER | ___ DEAN CRABTREE, AUTHORITY SOLICITOR |
| ___ AARON BERKEBILE, SECRETARY | ___ GREGG GRACE, WASTEWATER SUPERINTENDENT |
| ___ SCOTT MOXLEY, ASST. SECRETARY/ASST. TREASURER | ___ TIM COOPER, AUTHORITY ENGINEER |
| | ___ JOHN CLABAUGH, AUTHORITY ENGINEER |

OTHERS PRESENT:

CALL TO ORDER.

~~**REQUEST FOR EXECUTIVE SESSION: LITIGATION UPDATE WITH SALZMANN HUGHES
LEE STINNETT (717) 234-6700 CONFERENCE CALL**~~

MINUTES OF MEETING(S): Regular October 18, 2016

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

CHECKS: October 19, 2016 through November 15, 2016

To approve the following list of checks that were paid from the Borough of Bedford's Fund-08 Sewer Account and the Municipal Authority's Fund-10 Account, as well as the list of unpaid Municipal Authority Fund-10 Account Invoices.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

TREASURER'S REPORT: November 15, 2016.

To approve the Treasurer's Report.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

BID OPENINGS (if any):

VISITORS RECOGNIZED:

NAME:

TOPIC:

OLD AUTHORITY BUSINESS:

SOLICITOR'S REPORT:

BOROUGH MANAGER'S REPORT:

1. Claim Discussion – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.
2. Update on BTMA Payments:
 - a. 1st Payment received from BTMA (for Kennametal) on July 3rd - \$41,815.84
 - b. 2nd Payment received from BTMA (for Kennametal) on July 8th - \$41,815.84
 - c. Payment received from BTMA (for Walmart Distribution) on July 8th - \$45,157.30
 - d. 3rd Payment received from BTMA (for Kennametal) on August 8th - \$41,815.84
 - e. 4th Payment received from BTMA (for Kennametal) on September 8th - \$41,815.84
3. ONGOING - Discussion on meter pit for WWTP – *backflow preventer needs to go above ground (maintenance building could be a potential place for it or install a new enclosure device) – more details to follow. BBWA received quote (attached) from Guyer Brothers ~ \$30,400 (not including meter, backflow preventer, and enclosure materials {about \$9,900 - \$10,600 additional}). Engineer Aaron Keirn (BBWA) will reach out to Engineer Clabaugh (MABB) to further discuss.*
4. You are invited to attend Council's Budget Workshop Meeting to be held on Sunday, November 20th from 5:30-8:30pm – dinner will be provided.
5. Review of the 2017 Proposed Budget. *Adoption of final Proposed Budget will occur at the December 20th Authority Meeting.*
6. Reminder – the Municipal Authority will join Council & the Bedford Borough Water Authority for a dinner on Wednesday, December 14th at 4:30pm. The location will be at Bad Boyz Bistro. Our hope is that this holiday dinner will hopefully give Council, the Authorities, Solicitor, Engineers (EADS & SMAI) and the employees the opportunity to gather as one and enjoy the fellowship.
7. Distribution of the 2017 Meeting Schedule.
8. Distribution of the 2017 Wastewater Weekend – Holiday Work Schedule for employees.
9. 2017 Scheduled Meetings with Township Municipal Authority are:
 - Wednesday, March 29th @ 8am ~ Township Building
 - Wednesday, September 27th @ 8am ~ Township Building

SUPERINTENDENT'S REPORT:

1. The DEP permit required WETT test was completed in September. The analysis was received on October 3rd and we passed the test.
2. The contract operator tour was held on October 6th.
3. The UV room was sandblasted and repainted with the correct paint. Everything looks good.
4. The north UV channel ultrasonic level meter failed and was replaced and calibrated in house.
5. We plan to haul out liquid sludge to farm fields soon.
6. The plant is operating within permit requirements.
7. Plant tours were conducted for Bedford High School science classes on October 12th and 13th.
8. The plant influent flow meter will have to be replaced. The present meter could not be calibrated as part of our DEP required annual calibration.
9. The decant valve on SDR #4 failed the night of Friday, October 14th. Removed the SBR from service and temporary repairs were made on Saturday, October 15th. Work was completed on Monday, October 17th.

ENGINEER'S REPORT:

1. WASTEWATER TREATMENT PLANT

- There are no new issues from our perspective regarding the lawsuit.
- Sunil Desai of DEP completed the final inspection at the plant last week and the process is underway with PENNVEST to close out the project and release the money still being held.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

- D.J. Wisor began construction on November 7th and we expect they should be close to being complete by the time of next month's meeting, with the exception of final restoration and paving. The final paving will most likely not happen until next Spring.

3. 2017 BUDGET

- We provided some suggested numbers to Barb this month for capital projects and Engineering for use in preparing the 2017 budget.

4. TREATMENT PLANT OPERATION RFP

- We have been working on the review of the proposal submitted with the committee and have generated several questions and comments to be addressed by Severn Trent.

5. CONSENT ORDER & AGREEMENT (COA)/ I & I STUDY

- The Bedford Township Municipal Authority approved the installation of mag meters at both the Old Bedford Village and Leach pump stations and the permit applications have been submitted. Construction will most likely take place in the Spring.
- A planning consultation meeting with PENNVEST and DEP to discuss the upcoming project was held last week. The consultation meeting is the first step in moving forward with a PENNVEST application for funding. We discussed the possibility of submitting the entire project (both phases) vs. just submitting Phase 1 in a funding application. Phase 2 by itself would not score well in the PENNVEST ranking system, so it may be more advantageous to submit for the entire project at once if the Authority chooses to take that route. If the Authority does not feel the funding offer is favorable, the project could be scaled back to include just Phase 1 with a PENNVEST Change of Scope. Whatever project the Authority chooses to submit, the design and permitting must be completed before a funding application can be submitted. A copy of the Implementation Schedule is provided below:

**Proposed Implementation Schedule
Municipal Authority of the Borough of Bedford
CSO Elimination Remediation Plan**

<u>Task</u>	<u>Projected Completion Date</u>
Submit Remediation Plan to DEP	August 31, 2016
Meet with BTMA to Discuss I/I Issues	September 30, 2016
Receive DEP Approval of Plan	November 30, 2016 (Actual Sept. 13, 2016)
Complete Construction of Phase 1 Improvements	November 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	May 31, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	July 31, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO and Begin Design of Phase 2	December 31, 2022*

*- Projected Completion Dates are based on the assumed DEP approval date provided and will be adjusted based on the actual plan approval date.

CHAIRPERSON'S BUSINESS:

ADJOURNMENT: Motion by: _____

Next Authority Meeting ~ Tuesday, December 20th, 2016 @ 11am