

## MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:00 am on the above date with Members Larry Johnson and Michael Taylor present. Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Wastewater Superintendent Gregg Grace, Solicitor Dean Crabtree and Timothy Cooper, P.E. of Stiffler, McGraw & Associates, Inc. were also present. Absent were Authority Members Aaron Berkebile and Scott Moxley along with John Clabaugh, P.E. Chris Bullington arrived at 11:44 am.

Meeting was called to order at 11:55 am.

Motion by Mr. Bullington, seconded by Mr. Taylor, to approve the Minutes of the regular August 15, 2017 Meeting. Motion passed by unanimous vote (3-0).

Motion by Mr. Bullington, seconded by Mr. Taylor, to approve the list of checks from August 15, 2017 to September 19, 2017 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (3-0).

Motion by Mr. Bullington, seconded by Mr. Taylor, to approve the September 19, 2017 Treasurer's Report and Requisition 09-2017 (\$55,588.00) moving funds from Fund 10 into Fund 08. Motion was carried by unanimous vote (3-0).

Mr. Taylor shared historical rate information on billing to the Bedford Township Municipal Authority (BTMA) compared to residential rates. The current agreement will be retyped so changes can be prepared and presented to BTMA.

Manager Diehl shared an update on the claim - MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc. After discussion, a meeting (conference call) will be planned with Lee Stinnett.

Manager Diehl shared additional data on the discussion of issuing credit for the sewer portion of utility billing for individuals who fill their pools using water from the Authority. The policy for BTMA was distributed. BTMA gives a credit for sewer portion of invoice upon a written request for up to 10,000 gallons per year. Altoona does not issue credits for sewer portion of invoice for pool filling. Lock Haven does issue credits – form found on their website.

### **SUPERINTENDENT'S REPORT:**

- Plant influent flows are back to normal drier weather flows. August average .709 MGD and so far, September is .629 MGD
- No high influent pH was recorded.
- The annual DEP required WETT testing was completed during the week of August 27. No results yet, however everything should be good.
- John and Caleb are taking DEP licensing tests today, September 19, 2017. John for Lab Supervisor and Caleb for operator.

## **ENGINEER'S REPORT**

### **1. SCADA SYSTEM REPLACEMENT**

- We completed the review and approval of submittals from Cambria Systems and returned them. The equipment is now being fabricated.

### **2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT**

- D.J. Wisor has a short list of items that need to be addressed and they were working on it last week. We are withholding \$5,000 to cover the value of the items remaining to be completed until they submit a final pay request.

### **3. 2017 SANITARY SEWER REPLACEMENT PROJECT**

- D. J. Wisor & Sons are nearing completion of the replacement of sanitary sewers on Wood, East, Bedford and Vondersmith between Penn & John Streets. We have received Pay Estimate No. 2 in the amount of \$144,094.29 for the Authority's approval.

*Motion was made by Mr. Bullington, seconded by Mr. Taylor, to approve Pay Estimate No. 2 in the amount of \$144,094.29. Motion was carried by unanimous vote (3-0).*

### **4. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT**

- We are continuing to work on our preliminary surveying and design.

### **5. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT**

- The Bedford Township Municipal Authority will be installing mag meters at both the Old Bedford Village and Leach pump stations. BTMA is proceeding with increasing the capacity of the Old Bedford Village (OBV) Pump Station. The DEP planning is now in a 30-day public comment period and should be submitted to DEP in October. We are nearly complete with the design and permit applications for the project and expect to submit permit applications as soon as the planning is approved.

- The mag meter at the Leach pump station was installed last week and we should start seeing data from the Township, soon.

### **6. BTMA AREA 4 CAMP SUNSHINE**

- The Camp Sunshine project will open bids on September 20<sup>th</sup>. The PENNVEST loans are scheduled to close on November 16<sup>th</sup>. It is possible the project may get underway before the end of the year.

- For reference, below is the proposed timeline we previously discussed:

<b><u>Task</u></b>	<b><u>Projected Completion Date</u></b>
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019*
Complete Acquisition of Easements	September 15, 2019*
Receive PENNVEST Funding Offer	October 31, 2019*
Advertise for Construction Bids	January 1, 2020*

September 19, 2017

Open Construction Bids	February 15, 2020*
Award Contract for Construction	March 15, 2020*
PENNVEST Loan Closing	April 15, 2020*
Issue Notice to Proceed for Construction	April 30, 2020*
Complete Construction of Phase 1 Improvements	July 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO	December 31, 2022*

\*- Projected Completion Dates are based on the assumed DEP Approval date provided and can be adjusted based on the actual permit approval date.

There being no further business, a motion to adjourn was made at 12:38 p.m.