

## MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:00 am on the above date with Members Larry Johnson, Scott Moxley and Chris Bullington present. Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Wastewater Superintendent Gregg Grace and Timothy Cooper, P.E, of Stiffler, McGraw & Associates, Inc. were also present. Absent was John Clabaugh, P.E.

Motion by Mr. Moxley, seconded by Mr. Bullington, to approve the Minutes of the regular June 20, 2017 Meeting. Motion passed by unanimous vote (3-0).

Solicitor Dean Crabtree arrived at 11:08 a.m.

Motion by Mr. Bullington, seconded by Mr. Moxley, to approve the list of checks from June 21, 2017 to July 18, 2017 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (3-0).

Authority Member Michael Taylor arrived at 11:10 a.m.

Motion by Mr. Bullington, seconded by Mr. Moxley, to approve the July 18, 2017 Treasurer's Report and Requisition 07-2017 (\$55,588.00) moving funds from Fund 10 into Fund 08. Motion was carried by unanimous vote (4-0).

Manager Diehl shared an update on the claim – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc. Mr. Taylor noted that he spoke with PMAA questioning if surety companies are regulated, if PMAA keeps a list of companies ranking surety companies and if it is possible to file a complaint against a surety company. Mr. Taylor noted that he was referred to the Association of Contractors. Mr. Cooper noted that there is a federal list of contractors.

Manager Diehl asked for an Executive Session at the end of the meeting to discuss personnel matters.

### **SUPERINTENDENT'S REPORT:**

- Gregg Grace has announced his retirement date of November 1, 2017, after 43 years of service. He is suggesting that the Superintendent's position be filled from within the organization. Mr. Grace noted that John Flick has been completing DEP paperwork with guidance and Caleb Wagoner is performing duties in the lab, has his paperwork completed to apply for lab accreditation and has reserved a spot to take the Operators Test in September.
- The recorded pH analysis from the new ISCO flow meter pH probe is available. The probe is presently located at the plant splitter box. No high readings have been recorded so far.
- ISCO prices for additional equipment for pipe placement are \$125 for probe carrier and \$95 each for pipe mounting rings for probe carrier for pipe sizes 6, 8, 10, 12 and 15 inch. Larger rings are more money. We may be able to weight probe/carrier in pipe and save on rings.
- DEP required annual lab proficiency tests have been completed.
- Both cabinet AC units for UV cabinets have been repaired fixing freon leaks.
- We used the CSO on July 6 to July 7 due to excess rainfall (3.6"). Used CSO for almost 24 hours. DEP was informed as required.

## **ENGINEER'S REPORT**

### **1. SCADA SYSTEM REPLACEMENT**

- We are currently waiting for final submittals from Cambria Systems and will review when they arrive.

### **2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT**

- D.J. Wisor is completing the final paving and we hope to schedule a final inspection this week when the paving has been completed. The inspection is expected to take place Wednesday afternoon. We should have their final payment request at next month's meeting.

### **3. 2017 SANITARY SEWER REPLACEMENT PROJECT**

-We have completed the process of awarding the contract to D. J. Wisor & Sons for the replacement of sanitary sewers on Wood, East, Bedford and Vondersmith between Penn & John Streets and held a pre-construction conference with them last week. They expect to start construction on the week of July 24<sup>th</sup> and are hopeful that much of the work can be completed before the start of school on August 23<sup>rd</sup>.

### **4. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT**

- We have been told the mapping will be delivered to us this week and will begin our preliminary design when it arrives.

### **5. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT**

- The Bedford Township Municipal Authority will be installing mag meters at both the Old Bedford Village and Leach pump stations. BTMA has decided to proceed with increasing the capacity of the Old Bedford Village (OBV) Pump Station. Our office is working on the DEP planning, re-design and re-permitting for the project and we have a planning module on today's agenda for the OBV Pump Station expansion for the Authority's approval.

Motion was made by Mr. Bullington, seconded by Mr. Moxley, to sign the documentation as presented and certify that the Bedford WWTP has capacity to accept the flows from this project (as shown on pages 3, 5 and 7 of the module). Motion passed by unanimous vote (4-0).

- An order has been placed for the mag meter at the Leach pump station and installation will take place when it is delivered. BTMA approved a quote from Guyer Brothers to complete the installation.

### **6. BTMA CESSNA HEIGHTS SEWER EXTENSION**

- BTMA is also in the planning stages to extend sanitary sewer service to homes in the Cessna Heights area of the Township using CDBG funds. We also have a DEP planning module for the Authority's approval for that project.

Motion was made by Mr. Moxley, seconded by Mr. Bullington, approving the addition of sewer service to twenty-one (21) homes in the Cessna Heights area. Motion was carried by unanimous vote (4-0).

### **7. BTMA AREA 4 CAMP SUNSHINE**

- As mentioned last month, BTMA submitted a funding application to PENNVEST in May for the extension of sewers to serve 90 homes in the Camp Sunshine area of the Township. We expect to find out tomorrow if the project has been funded. If it is, the construction may start this Fall.

- For reference, below is the proposed timeline we previously discussed:

<b><u>Task</u></b>	<b><u>Projected Completion Date</u></b>
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019*
Complete Acquisition of Easements	September 15, 2019*
Receive PENNVEST Funding Offer	October 31, 2019*
Advertise for Construction Bids	January 1, 2020*
Open Construction Bids	February 15, 2020*
Award Contract for Construction	March 15, 2020*
PENNVEST Loan Closing	April 15, 2020*
Issue Notice to Proceed for Construction	April 30, 2020*
Complete Construction of Phase 1 Improvements	July 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO	December 31, 2022*

\*- Projected Completion Dates are based on the assumed DEP Approval date provided and can be adjusted based on the actual permit approval date.

Mr. Taylor requested that the BTMA agreements be discussed at the next Municipal Authority meeting.

The Authority entered Executive Session at 11:52 a.m. to discuss personnel matters.

The Authority exited Executive Session at 12:21 p.m.

There being no further business, a motion to adjourn was made at 12:21 p.m.