

MUNICIPAL AUTHORITY MINUTES

The Municipal Authority of the Borough of Bedford met at 11:00 am on the above date with Members Larry Johnson, Aaron Berkebile, Michael Taylor, Scott Moxley and Chris Bullington present. Borough Manager Barbara Diehl, Borough Secretary Beverly Geller, Wastewater Superintendent Gregg Grace, Solicitor Dean Crabtree and Timothy Cooper, P.E, of Stiffler, McGraw & Associates, Inc. were also present. Absent was John Clabaugh, P.E.

Authority went into Executive Session to speak with Attorney Lee Stinnett via conference call at 11:03 am. Authority exited Executive Session at 11:14 am.

Michael Lamb of Wessel & Company presented the 2016 Audit to the Authority.

Motion by Mr. Moxley, seconded by Mr. Bullington, to approve the Minutes of the regular February 21, 2017 meeting. Motion passed by unanimous vote (5-0).

Motion by Mr. Bullington, seconded by Mr. Moxley, to approve the list of checks from February 22, 2017 to March 21, 2017 that were paid from the Borough of Bedford's Fund 08 Sewer Account as well as the list of unpaid Municipal Authority Fund 10 Account Invoices. Motion approved by unanimous vote (5-0).

Motion by Mr. Bullington, seconded by Mr. Berkebile, to approve the March 21, 2017 Treasurer's Report and Requisition 03-2017 for \$55,588.00 from Fund 10 into Fund 08. Motion was carried by unanimous vote (5-0).

Motion was made by Mr. Moxley, seconded by Mr. Taylor, to approve Mr. Johnson and Manager Diehl to represent the Authority in a hearing in the case of MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc. Manager Diehl and Mr. Johnson are granted the ability to settle the case scheduled for April 10, 2017 at the Bedford County Courthouse, Courtroom 1. Motion was carried by unanimous vote (5-0).

Manager Diehl updated the Authority on the Borough Building Fire Department Floor. Work (reinforcement of joists/crack sealant) was completed March 8th through March 10th. The Engine was able to be moved back in on Monday, March 13th. "Bertha" (Old 1931 American LaFrance/Antique Pumper) was swapped out and placed down at the WWTP in the bay where the Engine had been housed.

Manager Diehl reminded Authority members to return their 2017 Statement of Financial Interests Forms.

Manager Diehl reminded Authority Members that she would be in State College March 22nd thru March 24th attending a PML/PELRAS Training (Public Sector Labor Law and Personnel Management Training) for the Borough. Manager Diehl will commute each day.

SUPERINTENDENT'S REPORT:

- The generator was repaired and is now working correctly.
- The UV parts have been received and installed.
- A new computer was installed in the plant lab.

- February's DEP monthly report has been filed.
- As of March 21, 2017 there have been nine days of plant flow over one million gallons

ENGINEER'S REPORT

1. WASTEWATER TREATMENT PLANT

- There are no new issues from our perspective regarding the lawsuit.
- We are currently working on the specifications for the SCADA system replacement and expect to be ready to advertise for bids by the April Authority meeting with bids to be opened in May.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

- D.J. Wisor is complete with the installation of all sewer mains and has reconnected all service laterals. All work is complete with the exception of abandonment of existing manholes, final restoration and paving which will be completed in the next couple of months. Wisor was in this month to complete any testing that was remaining.

3. 2017 SANITARY SEWER REPLACEMENT PROJECT

- We are continuing to work of the design of the replacement of sanitary sewers on Wood, East, Bedford and Vondersmith between Penn & John Streets. We also expect to be in a position to advertise this project by the April meeting with bids to be opened in May.

4. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT

- At last month's meeting the Authority elected to move forward with the design of both phases of the CSO Removal project. I have prepared an Engineering Services Agreement for the Authority to consider. A summary of the costs included in the proposed agreement are as follows:

Basic Services: (Lump Sum)

Preliminary Design \$128,000*
Final Design \$104,000*
Bidding & Award \$ 16,000
Construction Administration \$ 72,000
Lump Sum Total \$320,000

Extra Services: (Estimated- Time & Materials Basis)

Resident Project Representative \$250,000
Post Construction Services \$ 30,000
Field Survey, Mapping, Easements \$ 30,000*
Env. Assessment, DEP Applications \$ 30,000*
Highway Occupancy Permit \$ 10,000*
Funding Application/Administration \$ 20,000*
Extra Services Total \$370,000

*- Denotes expenditures necessary to get to the application for PENNVEST funding. With easement and funding administration subtracted from the total, the total estimated cost to get to the point of submitting an application to PENNVEST is \$302,000 being spent between now and August 2019.

- For reference, below is the proposed timeline we discussed last month

Task	Projected Completion Date
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019*
Complete Acquisition of Easements	September 15, 2019*
Receive PENNVEST Funding Offer	October 31, 2019*
Advertise for Construction Bids	January 1, 2020*
Open Construction Bids	February 15, 2020*
Award Contract for Construction	March 15, 2020*
PENNVEST Loan Closing	April 15, 2020*
Issue Notice to Proceed for Construction	April 30, 2020*
Complete Construction of Phase 1 Improvements	July 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO	December 31, 2022*

- Projected Completion Dates are based on the assumed DEP Approval date provided and can be adjusted based on the actual permit approval date.
- As approved last month, we have ordered the photography to be used to generate the mapping for the project. That cost is included in the costs provided in the agreement.

5. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT

- The Bedford Township Municipal Authority will be installing magmeters at both the Old Bedford Village and Leach pump stations. The design has been completed and the permit applications have been submitted. We recently received some comments back from DEP on the permit application and we are addressing them. Construction will hopefully take place in the Spring depending on when permits are issued. However, due to a recent request from BCDA, the BTMA has asked Stiffler McGraw to evaluate options for increasing the capacity of the Old Bedford Village Pump Station. If they choose to proceed with a project to increase the capacity, it may delay the construction.

There being no further business, a motion to adjourn was made at 12:27 p.m.