

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
11:00 A.M.**

PRESENT:

- | | |
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| ___ LARRY JOHNSON, CHAIRMAN | ___ BARB DIEHL, BOROUGH MANAGER |
| ___ MICHAEL TAYLOR, 1 ST VICE CHAIRMAN | ___ BEVERLY GELLER, BOROUGH SECRETARY |
| ___ CHRIS BULLINGTON, 2 ND VICE CHAIRMAN/TREASURER | ___ DEAN CRABTREE, AUTHORITY SOLICITOR |
| ___ AARON BERKEBILE, SECRETARY | ___ GREGG GRACE, WASTEWATER SUPERINTENDENT |
| ___ SCOTT MOXLEY, ASST. SECRETARY/ASST. TREASURER | ___ TIM COOPER, AUTHORITY ENGINEER |
| | ___ JOHN CLABAUGH, AUTHORITY ENGINEER |

OTHERS PRESENT:

CALL TO ORDER.

***REQUEST FOR EXECUTIVE SESSION: LITIGATION UPDATE WITH SALZMANN HUGHES
LEE STINNETT – (717) 234-6700 CONFERENCE CALL***

MINUTES OF MEETING(S): Regular February 21, 2017 Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

CHECKS: February 22, 2017 through March 21, 2017

To approve the following list of checks that were paid from the Borough of Bedford's Fund-08 Sewer Account, as well as the list of unpaid Municipal Authority Fund-10 Account Invoices.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

TREASURER’S REPORT: March 21, 2017 Treasurer Report and Requisition #3 (2017) to transfer \$55,588.⁰⁰ from Fund 10 into Fund 08 Checking Account at First National Bank.

To approve the Treasurer’s Report.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

BID OPENINGS (if any):

VISITORS RECOGNIZED:

NAME:

Michael Lamb

TOPIC:

Wessel & Company (2016 Audit Info)

OLD AUTHORITY BUSINESS:

SOLICITOR'S REPORT:

BOROUGH MANAGER'S REPORT:

- Claim Discussion – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.
- Update on Borough Building – Fire Department Floor. Work (reinforcement of joists/crack sealant) completed on March 8th thru March 10th – Engine was able to be moved back in on Monday, March 13th – Bertha (Old 1931 American LaFrance/Antique Pumper) was swapped out and placed down at the WWTP in the bay that the Engine had been housed.
- Reminder to give Bev your 2017 Statement of Financial Interests Form.
- Manager Diehl will be in State College March 22nd thru March 24th – attending a PML/PELRAS Training for the Borough. Public Sector Labor Law & Personnel Management Training. Manager Diehl will commute each day.

SUPERINTENDENT'S REPORT:

- The old generator was repaired and is now working correctly.
- The UV parts we had been waiting on have been installed.
- A new computer was installed in the plant lab.
- February's DEP monthly report has been filed.
- So far in March there have been eight days of plant flow over one million gallons

ENGINEER'S REPORT:

1. WASTEWATER TREATMENT PLANT

- There are no new issues from our perspective regarding the lawsuit.
- We are currently working on the specifications for the SCADA system replacement and expect to be ready to advertise for bids by the April Authority meeting with bids to be opened in May.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

- D.J. Wisor is complete with the installation of all sewer mains and has reconnected all service laterals. All work is complete with the exception of abandonment of existing manholes, final restoration and paving which will be completed in the next couple of months. Wisor was in this month to complete any testing that was remaining.

3. 2017 SANITARY SEWER REPLACEMENT PROJECT

- We are continuing to work of the design of the replacement of sanitary sewers on Wood, East, Bedford and Vondersmith between Penn & John Streets. We also expect to be in a position to advertise this project by the April meeting with bids to be opened in May.

4. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT

- At last month's meeting the Authority elected to move forward with the design of both phases of the CSO Removal project. I have prepared an Engineering Services Agreement for the Authority to consider. A summary of the costs included in the proposed agreement are as follows:

Basic Services: (Lump Sum)

Preliminary Design \$128,000*
 Final Design \$104,000*
 Bidding & Award \$ 16,000
 Construction Administration \$ 72,000
Lump Sum Total \$320,000

Extra Services: (Estimated- Time & Materials Basis)

Resident Project Representative \$250,000
 Post Construction Services \$ 30,000
 Field Survey, Mapping, Easements \$ 30,000*
 Env. Assessment, DEP Applications \$ 30,000*
 Highway Occupancy Permit \$ 10,000*
 Funding Application/Administration \$ 20,000*
Extra Services Total \$370,000

*- Denotes expenditures necessary to get to the application for PENNVEST funding. With easement and funding administration subtracted from the total, the total estimated cost to get to the point of submitting an application to PENNVEST is \$302,000 being spent between now and August 2019.

- For reference, below is the proposed timeline we discussed last month:

Task	Projected Completion Date
Begin Project Design	February 1, 2018
Submit Permit Applications	February 1, 2019
Complete Final Plan Revisions & Specs	May 1, 2019
Receive DEP Approval of Permits	June 1, 2019
Receive Approval of PennDOT HOP	July 1, 2019
Submit PENNVEST Funding Application	August 1, 2019*
Complete Acquisition of Easements	September 15, 2019*
Receive PENNVEST Funding Offer	October 31, 2019*
Advertise for Construction Bids	January 1, 2020*
Open Construction Bids	February 15, 2020*
Award Contract for Construction	March 15, 2020*
PENNVEST Loan Closing	April 15, 2020*
Issue Notice to Proceed for Construction	April 30, 2020*
Complete Construction of Phase 1 Improvements	July 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	February 28, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	April 30, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO	December 31, 2022*

- *- Projected Completion Dates are based on the assumed DEP Approval date provided and can be adjusted based on the actual permit approval date.
- As approved last month, we have ordered the photography to be used to generate the mapping for the project. That cost is included in the costs provided in the agreement.

5. BEDFORD TOWNSHIP PUMP STATION METERING PROJECT

- The Bedford Township Municipal Authority will be installing magmeters at both the Old Bedford Village and Leach pump stations. The design has been completed and the permit applications have been submitted. We recently received some comments back from DEP on the permit application and we are addressing them. Construction will hopefully take place in the Spring depending on when permits are issued. However, due to a recent request from BCDA, the BTMA has asked Stiffler McGraw to evaluate options for increasing the capacity of the Old Bedford Village Pump Station. If they choose to proceed with a project to increase the capacity, it may delay the construction.

NEW AUTHORITY BUSINESS:

CHAIRPERSON'S BUSINESS:

ADJOURNMENT: Motion by: _____

Next Authority Meeting ~ Tuesday, April 18, 2017 @ 11am