

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
11:00 A.M.**

PRESENT:

- | | |
|---|--|
| ___ LARRY JOHNSON, CHAIRMAN | ___ BARB DIEHL, BOROUGH MANAGER |
| ___ MICHAEL TAYLOR, 1 ST VICE CHAIRMAN | ___ BEVERLY GELLER, BOROUGH SECRETARY |
| ___ CHRIS BULLINGTON, 2 ND VICE CHAIRMAN/TREASURER | ___ DEAN CRABTREE, AUTHORITY SOLICITOR |
| ___ AARON BERKEBILE, SECRETARY | ___ GREGG GRACE, WASTEWATER SUPERINTENDENT |
| ___ SCOTT MOXLEY, ASST. SECRETARY/ASST. TREASURER | ___ TIM COOPER, AUTHORITY ENGINEER |
| | ___ JOHN CLABAUGH, AUTHORITY ENGINEER |

OTHERS PRESENT:

CALL TO ORDER.

**REQUEST FOR EXECUTIVE SESSION: LITIGATION UPDATE WITH SALZMANN HUGHES
LEE STINNETT – (717) 234-6700 CONFERENCE CALL**

MINUTES OF MEETING(S): Regular December 20, 2016

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

CHECKS: December 21, 2016 through January 17, 2017

To approve the following list of checks that were paid from the Borough of Bedford's Fund-08 Sewer Account, as well as the list of unpaid Municipal Authority Fund-10 Account Invoices.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

TREASURER’S REPORT: January 17, 2017 Treasurer Report, approval of Requisition #9 (2016 – for final payroll to include sick-time buy-out) *to transfer \$17,355.⁴⁸ from Fund 10 into Fund 08 Checking Account at First National Bank* and Requisition #1 (2017) *to transfer \$55,588.⁰⁰ from Fund 10 into Fund 08 Checking Account at First National Bank.*

To approve the Treasurer’s Report.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications:

BID OPENINGS (if any):

VISITORS RECOGNIZED:

NAME:

TOPIC:

OLD AUTHORITY BUSINESS:

SOLICITOR’S REPORT:

BOROUGH MANAGER’S REPORT:

1. Claim Discussion – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.
2. ONGOING - Discussion on meter pit for WWTP – *backflow preventer needs to go above ground (maintenance building could be a potential place for it or install a new enclosure device) – more details to follow. BBWA received quote (attached) from Guyer Brothers ~ \$30,400 (not including meter, backflow preventer, and enclosure materials {about \$9,900 - \$10,600 additional}). Engineer Aaron Keirn (BBWA) will reach out to Engineer Clabaugh (MABB) to further discuss.*
3. Discussion on continuing membership to the Pennsylvania Municipal Authorities Association. 2017 Dues are \$2,100.00.

Motion _____ Second _____ Vote (____ - ____)

4. Motion for SMAI to develop plans and specifications for the 2017 Sewer Project.

Motion _____ Second _____ Vote (____ - ____)

5. FNB is suggesting that the Authority move funds from the current Preferred Interest Checking Account into a Public Funds Money Market Account. The Money Market Account would allow us to write 6 checks a month. The change would increase the basis points from 17 to 40. Minimum funds required would be \$5000.00. Any increases by the Fed would also increase basis points on this account.

Example --- Average Balance of \$1,137,176.47 on November Bank Statement –
 17 basis points (0.17%) – Interest \$161.10
 40 basis Points (0.40%) – Interest \$379.06

Mr. Moxley spoke with Altoona First and they offer a Variable Municipal Money Market with a maximum deposit of \$250,000.00 at 0.9% with one withdrawal per quarter. Also offered is a 0.6% account with 6 checks allowed per month.

Motion _____ Second _____ Vote (____ - ____)

6. Discussion on Borough Building – Fire Department Floor.
7. Distribution of the 2017 Statement of Financial Interests Form.

SUPERINTENDENT'S REPORT:

1. The SBR blowers have been serviced and a new heat circulating pump installed in the boiler room. This work done in house.
2. On January 12th, a service rep from Xylem UV was here to troubleshoot the UV. He was unable to fix. This was at no cost.
3. Late this week service is scheduled by a factory technician on the UV to attempt repairs. Believe the problem is in the PLC controllers.
4. Still wasting on the Hirschman box rebuild for the SCADA. I contacted yesterday and the rebuild company be contacted again to provide timely service.
5. Service has been requested on the old generator control screen. The screen is locked and will not respond. The generator is 15 years old.

ENGINEER'S REPORT:

1. WASTEWATER TREATMENT PLANT

- There are no new issues from our perspective regarding the lawsuit.
- We are currently working on the specifications for the replacement of the SCADA system, as approved last month by the Authority.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

- D.J. Wisor is complete with the installation of all sewer mains and has reconnected all service laterals. All work is complete with the exception of abandonment of existing manholes, final restoration and paving which will be completed in the Spring.

3. 2017 SANITARY SEWER REPLACEMENT PROJECT

- At last month's meeting it was indicated that the Authority would authorize design to proceed on the 2017 sewer replacement project during the January meeting.

4. CONSENT ORDER & AGREEMENT (COA)/ CSO REMOVAL PROJECT

- The Bedford Township Municipal Authority will be installing mag meters at both the Old Bedford Village and Leach pump stations. The design has been completed and the permit applications have been submitted. Construction will most likely take place in the Spring.
- A planning consultation meeting with PENNVEST and DEP to discuss the CSO Elimination project was held in November. We discussed the possibility of submitting the entire project (both phases) vs. just submitting Phase 1 in a funding application. Phase 2 by itself would not score well in the PENNVEST ranking system, so it may be more advantageous to submit for the entire project at once if the Authority chooses to take that route. If the Authority does not feel the funding offer is favorable, the project could be scaled back to include just Phase 1 with a PENNVEST Change of Scope. Whatever project the Authority chooses to submit, the design and permitting must be completed before a funding application can be submitted. A copy of the Implementation Schedule is provided below:

**Proposed Implementation Schedule
Municipal Authority of the Borough of Bedford
CSO Elimination Remediation Plan**

<u>Task</u>	<u>Projected Completion Date</u>
Submit Remediation Plan to DEP	August 31, 2016
Meet with BTMA to Discuss I/I Issues	September 30, 2016
Receive DEP Approval of Plan	November 30, 2016 (Actual Sept. 13, 2016)
Complete Construction of Phase 1 Improvements	November 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	May 31, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	July 31, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO and Begin Design of Phase 2	December 31, 2022*

*- Projected Completion Dates are based on the assumed DEP approval date provided and will be adjusted based on the actual plan approval date.

NEW AUTHORITY BUSINESS: *Executive Session Requested – Personnel Discussion*

CHAIRPERSON’S BUSINESS:

ADJOURNMENT: Motion by: _____

Next Authority Meeting ~ Tuesday, February 21st 2017 @ 11am