December 20, 2016

THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA
11:00 A.M.

PRESENT:

____ LARRY JOHNSON, CHAIRMAN
____ MICHAEL TAYLOR, 1ST VICE CHAIRMAN
____ CHRIS BULLINGTON, 2ND VICE CHAIRMAN/TREASURER
____ AARON BERKEBILE, SECRETARY
____ SCOTT MOXLEY, ASST. SECRETARY/ASST. TREASURER
____ BARB DIEHL, BOROUGH MANAGER
____ BEVERLY GELLER, BOROUGH SECRETARY
____ DEAN CRABTREE, AUTHORITY SOLICITOR
____ GREGG GRACE, WASTEWATER SUPERINTENDENT
____ TIM COOPER, AUTHORITY ENGINEER
____ JOHN CLABAUGH, AUTHORITY ENGINEER

OTHERS PRESENT:

_____

_____

CALL TO ORDER.

MINUTES OF MEETING(S): Regular November 15, 2016

Approved As Submitted – Motion _____ Second _____ Vote (____ - _____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - _____)
Modifications:

_____

_____

CHECKS: November 16, 2016 through December 20, 2016

To approve the following list of checks that were paid from the Borough of Bedford's Fund-08 Sewer Account, as well as the list of unpaid Municipal Authority Fund-10 Account Invoices.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)
Modifications:

_____

_____

TREASURER'S REPORT: December 20, 2016.

To approve the Treasurer's Report.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)
Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)
Modifications:

_____

_____

BID OPENINGS (if any):

December 20, 2016

VISITORS RECOGNIZED:

NAME: TOPIC:

OLD AUTHORITY BUSINESS:

SOLICITOR'S REPORT:

BOROUGH MANAGER'S REPORT:

1. Claim Discussion – MABB v. Fidelity & Deposit Company of Maryland & Howard Robson, Inc.

2. Update on BTMA Payments:
   a. 1st Payment received from BTMA (for Kennametal) on July 3rd - $41,815.84
   b. 2nd Payment received from BTMA (for Kennametal) on July 8th - $41,815.84
   c. Payment received from BTMA (for Walmart Distribution) on July 8th - $45,157.30
   d. 3rd Payment received from BTMA (for Kennametal) on August 8th - $41,815.84
   e. 4th Payment received from BTMA (for Kennametal) on September 8th - $41,815.84

3. ONGOING - Discussion on meter pit for WWTP – *backflow preventer needs to go above ground (maintenance building could be a potential place for it or install a new enclosure device) – more details to follow. BBWA received quote (attached) from Guyer Brothers ~ $30,400 (not including meter, backflow preventer, and enclosure materials {about $9,900 - $10,600 additional}). Engineer Aaron Keirn (BBWA) will reach out to Engineer Clabaugh (MABB) to further discuss.*

4. FNB is suggesting that the Authority move funds from the current Preferred Interest Checking Account into a Public Funds Money Market Account. The Money Market Account would allow us to write 6 checks a month. The change would increase the basis points from 17 to 40. Minimum funds required would be $5000.00. Any increases by the Fed would also increase basis points on this account.

   Example --- Average Balance of $1,137,176.47 on November Bank Statement –
   17 basis points (0.17%) – Interest $161.10
   40 basis Points (0.40%) – Interest $379.06

   Motion _____ Second _____ Vote (____ - ____)

5. Motion to adopt the 2017 Budgets for Fund 10 and Fund 12.

   Motion _____ Second _____ Vote (____ - ____)

6. Motion to approve the Engineering Services Agreement with Stiffler, McGraw, & Associates, Inc. for 2017.

   Motion _____ Second _____ Vote (____ - ____)

7. Distribution of the 2017 Budget Book.

8. Distribution of the 2017 Wastewater Weekend – Holiday Work Schedule for employees.

SUPERINTENDENT'S REPORT:

1. Boiler gas valve replaced yesterday. We can now burn gas for fuel.
2. Recommend a Xylem service site visit for the UV. We have done all work recommended from previous free site visit and what phone consultations have requested and there is still a problem.
3. SCADA still limping along waiting on the Hirschman box rebuild. We have a permit violation for our composite samples not being flow proportional due to a lack of flow signal from the SCADA.
4. We received a high pH of 9.34 on December 8. Jake has delivered letters to the Township customers regarding their compliance with discharges.

ENGINEER'S REPORT:

1. WASTEWATER TREATMENT PLANT

- There are no new issues from our perspective regarding the lawsuit.
- PENNVEST released the remaining funds that were being held back.

2. HIGHLAND DRIVE SANITARY SEWER REPLACEMENT

- D.J. Wisor is complete with the installation of all sewer mains and has reconnected all service laterals. All work is complete with the exception of abandonment of existing manholes, final restoration and paving which will be completed in the Spring. They are currently finishing some temporary restoration and stabilization for the winter.
- Wisor has submitted Pay Estimate No. 1 for the Authority to review and approve. The amount being requested is $122,375.20.

  Motion _____ Second _____ Vote (____ - ____)

3. CONSENT ORDER & AGREEMENT (COA)/ I & I STUDY

- The Bedford Township Municipal Authority will be installing mag meters at both the Old Bedford Village and Leach pump stations. The design has been completed and the permit applications have been submitted. Construction will most likely take place in the Spring.
- A planning consultation meeting with PENNVEST and DEP to discuss the CSO Elimination project was held last month. We discussed the possibility of submitting the entire project (both phases) vs. just submitting Phase 1 in a funding application. Phase 2 by itself would not score well in the PENNVEST ranking system, so it may be more advantageous to submit for the entire project at once if the Authority chooses to take that route. If the Authority does not feel the funding offer is favorable, the project could be scaled back to include just Phase 1 with a PENNVEST Change of Scope. Whatever project the Authority chooses to submit, the design and permitting must be completed before a funding application can be submitted. A copy of the Implementation Schedule is provided below:

December 20, 2016

Proposed Implementation Schedule
Municipal Authority of the Borough of Bedford
CSO Elimination Remediation Plan

Task	**Projected Completion Date**
Submit Remediation Plan to DEP	August 31, 2016
Meet with BTMA to Discuss I/I Issues	September 30, 2016
Receive DEP Approval of Plan	November 30, 2016 (Actual Sept. 13, 2016)
Complete Construction of Phase 1 Improvements	November 30, 2021*
Complete Flow Metering to Determine if Sufficient Flow Removed to Abandon CSO	May 31, 2022*
Develop and Implement Plan for Testing of Private Laterals in CSO Tributary Area	July 31, 2022*
Complete Private Lateral Repairs	November 30, 2022*
Abandon CSO and Begin Design of Phase 2	December 31, 2022*

*- Projected Completion Dates are based on the assumed DEP approval date provided and will be adjusted based on the actual plan approval date.

NEW AUTHORITY BUSINESS: *Executive Session Requested – Personnel Discussion*

CHAIRPERSON'S BUSINESS:

ADJOURNMENT: Motion by: _____

Next Authority Meeting ~ Tuesday, January 17th 2017 @ 11am