

**COUNCIL OF THE BOROUGH OF BEDFORD  
MONTHLY MEETING AGENDA**

7:00 P.M.

**PRESENT:**

- |                                   |   |
|-----------------------------------|---|
| ___ D. LEMLEY, COUNCIL MEMBER     | ___ W. LEIBFREID, MAYOR                 |
| ___ T. WEAVERLING, COUNCIL MEMBER | ___ B. DIEHL, MANAGER/TREASURER         |
| ___ P. NEFF, COUNCIL MEMBER       | ___ B. GELLER, BOROUGH SECRETARY        |
| ___ J. WEHLING, COUNCIL MEMBER    | ___ J. SIGLER, CHIEF OF POLICE          |
| ___ J. CESSNA, COUNCIL MEMBER     | ___ D. CRABTREE, SOLICITOR              |
| ___ J. RINSCHIED, COUNCIL MEMBER  |   |
| ___ W. BLACKBURN, COUNCIL MEMBER  | ___ M. MUSSELMAN, JUNIOR COUNCIL PERSON |

OTHERS PRESENT: \_\_\_\_\_  
\_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**MINUTES: September 5, 2017 Regular Meeting**

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Modifications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BILLS: September 6, 2017 through October 2, 2017**

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Modifications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TREASURER’S REPORT(S): October 2, 2017**

Approved As Submitted – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Approved As Corrected – Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

Modifications: \_\_\_\_\_  
\_\_\_\_\_

**BID OPENING(S):**

1. Ferrous Sulfate @ WWTP
2. Heating Oil @ WWTP
3. Bio-solids Removal @ WWTP
4. Mowing of Borough Properties

**VISITORS RECOGNIZED:** 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC

NAME:

TOPIC:

**MAYOR – POLICE DEPARTMENT’S REPORT(S):**

- Monthly Statistics
- Set Date & Time for Trick or Treat:  
 2015’s was on Thursday, October 29<sup>th</sup> from 6:00 p.m. until 8:00 p.m.  
 2016’s was on Saturday, October 29<sup>th</sup> from 6:00 p.m. until 8:00 p.m.  
 This year, Halloween is Tuesday, October 31<sup>st</sup>.  
*Date & Time for This Year Will Be:* \_\_\_\_\_

FYI – Bedford Elks Halloween Parade is:  
 Monday, Oct. 23<sup>rd</sup> from 7:30pm-9:15pm  
 Rain Date is Wednesday, Oct. 25<sup>th</sup> from 7:30-9:15pm  
 DBI’s Pumpkin Fest/Halloween Promenade is Saturday, October 28<sup>th</sup> from 9am - Noon

**ONGOING COUNCIL BUSINESS:**

- Motion to present D.B.I. with Agreement (as presented in Council packet). Upon receiving Council’s DRAFT of the Agreement on September 15<sup>th</sup>, D.B.I. made several requests to Council for consideration. Council discussed the requests during their September 19<sup>th</sup> Workshop Session and decided to move forward tonight with a Motion to adhere to the Agreement as presented on September 15<sup>th</sup> with the only additional change being to 1.c. which shall now read ‘assist the Municipality in other improvement projects’. Thus, eliminating the language ‘such as the initiation of an Elm Street program to the extent the same is available and appropriate for the Municipality’.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

**SOLICITOR’S REPORT:** *Request Executive Session to discuss possible litigation issues.*

**COMMITTEE REPORTS BY CHAIRPERSON:**

**DBI + Event + Sign Requeest(s) – John Cessna**

- Councilman Wehling and Manager Diehl are working with PENNDOT regarding possible new signage at our major intersections. Manager Diehl has requested a revised traffic control signal permit from PENNDOT to include the signs. The analysis process has begun – Council Members will be updated as this project moves forward.

**DBI Report – J. Wehling & T. Weaverling**

- Welcome Tabitha Barbarito to D.B.I. as the new Assistant Manager

**Bedford Heritage Report – P. Neff & T. Weaverling**

➤

**B.I.M.A (Heritage Trail) – J. Wehling**

➤

**Emergency Preparedness/Response & Safety – W. Blackburn**

➤

**Finance & Personnel – D. Lemley**

- Congratulations to Bo Ford on his new position as Public Works Superintendent. Bo served most recently as Assistant Superintendent and has displayed outstanding leadership qualities. His desire to acquire knowledge of the operation and maintenance of the Public Works Department as well as his overall performance has been commendable.

**Borough Property – T. Weaverling**

- Motion to grant Dennis Tice (League of Pretty Good Guys) permission to accept the generous donation from an individual to install a new Elm Tree in the Federal Square (close proximity to the tree recently removed). Anonymity is the individual's only desire and the gift of \$2,800+ will assist with this purchase and installation.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

**Infrastructure & Equipment – P. Neff**

➤

**Recreation & Parks – J. Rinscheid**

➤

**Long-term Budget/Financial Study – T. Weaverling**

- Reminder to mark your calendars for the Annual Budget Meeting – on Tuesday, November 21<sup>st</sup> (3:30pm)

**Ordinances Review – J. Wehling**

- Further discussion on changes to existing parking spaces, etc.

**Tree Commission – J. Wehling**

➤

**BOROUGH MANAGER’S REPORT:**

➤ Act on HARB Permit Applications –

*One Application was Tabled until the October 26, 2017 Meeting - Huntingdon Avenue Mural – 126 E Pitt street – Kenny Fetterman*

*Remaining applications were Review Board approved:*

- BC Stone – 144 W. Pitt Street - Painting – Same Color
- Tim and Michelle Sotirokos – 329 E. Penn Street – Storage Shed
- Steven Karns – 153 W. John Street – Painting – Porch Enclosure
- Elizabeth Cushwa – 230 E. Pitt Street – Replace Roof
- Raymond & Linda Weyant – 227 S Bedford Street – Replacement Windows
- Trinity Lutheran Church – 106 W Penn Street – Paint Doors Red

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

➤ Issues were addressed via letter, by telephone and in-person visits by the Pennsylvania Municipal Code Alliance, Inc. (PMCA) – from August 30, 2017 to September 25, 2017 with property owners on Hall, S. Thomas, Penn, Pitt, North, Richard, John and Bedford Streets along with Central Way.

➤ On September 11<sup>th</sup>, we received notification that our ESTIMATED Liquid Fuels (Act 655) allocation for 2018 is \$104,246.<sup>70</sup>. When working on budgets – I will prepare accordingly.  
*FYI - 2017 was \$99,043.<sup>02</sup> and 2016 was \$94,191.<sup>84</sup>.*

➤ Motion to advertise, interview, and hire for the WWTP position of Wastewater Department Mechanic (Trainee) and the position of Public Works Department Laborer. *The start date for these positions would be on/before Monday, October 30<sup>th</sup>.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

➤ On September 27<sup>th</sup>, the Borough Office received the 2017 General Municipal Pension System State Aid via direct deposit in the amount of \$87,176.81.

- *In 2015, State Aid was received in the amount of \$78,416.69 (\$52,405.76 Borough and \$26,010.93 Sewer Fund). \$40,196.47 of Pension Aid went toward the Non-Uniform Pension and \$38,220.22 went toward the Police Pension.*
- *In 2016, the Borough received State Aid in the amount of \$78,743.63 (\$55,311.42 Borough and \$23,432.21 Sewer Fund). \$39,469.89 of Pension Aid went toward the Non-Uniform Pension and \$39,273.74 went toward the Police Pension.*

The 2017 Police Pension Plan MMO is \$89,506 (estimated with employee contribution factored in/actual total is \$102,767.00 and the Non-Uniform Pension Plan MMO is \$51,400.88 (\$22,868.25 Borough General Fund + \$28,532.63 Sewer Fund). *Totaling - \$140,906.88*

Council needs to decide if the full State Aid check will be applied solely to the 2017 Police Pension Plan MMO or if it will be split between the Police Pension Fund and the Non-Uniform Pension Fund. The deficit of \$50,333.26 must be paid to the Municipal Pensions by December 31, 2017.

Amount to go to 2017 Police Pension Plan: \_\_\_\_\_

Amount to go to 2017 Non-Uniform Pension Plan: \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote ( \_\_\_\_ - \_\_\_\_ )

**NEW COUNCIL BUSINESS:**

**PRESIDENT’S REPORT:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:** MOTION \_\_\_\_\_

**Reminder(s):**

*Next Council Meeting ~ Monday, November 6<sup>th</sup> @ 7pm ~ Court House  
Council Budget Meeting ~ Tuesday, November 21<sup>st</sup> @ 3:30pm ~ Borough Office*