

**COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA**

7:00 P.M.

PRESENT:

- | | |
|-----------------------------------|---|
| ___ D. LEMLEY, COUNCIL MEMBER | ___ W. LEIBFREID, MAYOR |
| ___ T. WEAVERLING, COUNCIL MEMBER | ___ B. DIEHL, MANAGER/TREASURER |
| ___ P. NEFF, COUNCIL MEMBER | ___ B. GELLER, BOROUGH SECRETARY |
| ___ J. WEHLING, COUNCIL MEMBER | ___ J. SIGLER, CHIEF OF POLICE |
| ___ J. CESSNA, COUNCIL MEMBER | ___ D. CRABTREE, SOLICITOR |
| ___ J. RINSCHIED, COUNCIL MEMBER | |
| ___ W. BLACKBURN, COUNCIL MEMBER | ___ M. MUSSELMAN, JUNIOR COUNCIL PERSON |

OTHERS PRESENT: _____

PLEDGE OF ALLEGIANCE

MINUTES: August 7, 2017 Regular Meeting and August 29, 2017 Finance Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BILLS: August 8, 2017 through September 5, 2017

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

TREASURER’S REPORT(S): September 5, 2017 and to transfer \$12,250.00 from Fund 31 to Fund 06 (BBWA) for the final payment (2 of 2) on the 2015 CASE Skidsteer.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BID OPENING(S):

VISITORS RECOGNIZED: 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC

NAME:

TOPIC:

MAYOR – POLICE DEPARTMENT’S REPORT(S):

- Monthly Statistics.

ONGOING COUNCIL BUSINESS:

SOLICITOR’S REPORT:

- Adopt Ordinance 2017-04 – to approve the Ordinance for the amendment of the Non-Uniform Municipal Pension Plan administered by PMRS. *See attached documentation.*

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____	_____	D. Lemley, Council Member	_____	_____	T. Weaverling, Council Member
_____	_____	J. Wehling, Council Member	_____	_____	J. Rinscheid, Council Member
_____	_____	J. Cessna, Council Member	_____	_____	P. Neff, Council Member
_____	_____	B. Blackburn, Council Member			

_____ _____ Vote Tally *Signatures needed after meeting.*

- Adopt Ordinance 2017-05 – to approve the Ordinance for the establishment of a Cash Balance Municipal Pension Plan for Non-Uniform Personnel administered by PMRS. *See attached documentation.*

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____	_____	D. Lemley, Council Member	_____	_____	T. Weaverling, Council Member
_____	_____	J. Wehling, Council Member	_____	_____	J. Rinscheid, Council Member
_____	_____	J. Cessna, Council Member	_____	_____	P. Neff, Council Member
_____	_____	B. Blackburn, Council Member			

_____ _____ Vote Tally *Signatures needed after meeting.*

COMMITTEE REPORTS BY CHAIRPERSON:

DBI + Event + Sign – John Cessna

- Salvation Army (Bedford Service Unit) is requesting approval to conduct the ‘bell ringing kettle drive’ in the downtown area. *List of locations would be provided closer to date(s) of event.*

Motion _____ Second _____ Vote (____ - ____)

- The Bedford Sunrise Rotary Club request permission to hold a 5k/10k event on Saturday, September 23rd (start time of 9:00 a.m. with a finish time of 11:00 a.m. – detailed map and letter in packet). Sidewalks will be used for most of the route but cones may have to be used on the streets where no sidewalk may be available. *Cones would only affect a small walking/running section of the street.*

Motion _____ Second _____ Vote (____ - ____)

- Bedford Elks Lodge request permission to hold the annual Halloween Parade on Monday, October 23, 2017 with a rain date of Wednesday, October 25, 2017. They will be using the same route as in previous years. *Approved by Jay Speicher, Chairman of the Parade Committee, and Chief Sigler.*

Motion _____ Second _____ Vote (____ - ____)

- Bedford Homecoming Parade Committee requests to hold the Homecoming Parade on Friday, September 22, 2017 from 5 to 5:30 pm. Parade will form at the High School parking lot beginning at 4:30 pm. Parade will exit the rear of the parking lot, head west on Watson Street, north on Juliana Street, then return to the parking lot by heading east on John Street. *Approved by Jay Speicher, Chairman of the Parade Committee, and Chief Sigler.*

Motion _____ Second _____ Vote (____ - ____)

- Kellie Goodman Shaffer, Logistics Chairperson for the Bedford County Pink Ribbon Fund, requests the use of sidewalks for the Run/Walk on Saturday October 21, 2017. The event will set up at 6:30 am at the Bedford Middle School with tear down by 1 pm. Start time for the Run will begin at 8 am and for the Walk at 10 am. Runners and walkers will utilize sidewalks in the Borough and the Bedford Heritage Trail. No street closures are requested.

Motion _____ Second _____ Vote (____ - ____)

- Kellie Goodman Shaffer, Logistics Chairperson for ARFB Planning Committee, requests the closure of Juliana Street from Penn Street to Vondersmith Avenue on Saturday, September 15, 2018 for the Allegheny Regional Festival of Books. The Russell House and Courthouse will be used for indoor readings and events. Guests will be encouraged to wander through downtown, so readings, storytelling, and other special offerings will be planned at businesses and organizations (Briar Valley, HeBrews, SAMA, Fort Bedford, etc.).

Motion _____ Second _____ Vote (____ - ____)

- Fall Foliage Committee requests permission to hold the 53rd Annual Fall Foliage Festival on October 7, 8, 14 and 15, 2017.

Motion _____ Second _____ Vote (____ - ____)

- Request from the Fall Foliage Committee to hold the Antique Car Parade on October 14, 2017 from 2:00 PM until 3:00 PM. Using the same route as last year. *Approved by Jay Speicher, Chairman of the Parade Committee, and Chief Sigler.*

Motion _____ Second _____ Vote (____ - ____)

2018 DBI Events & Fall Foliage Festival

***** Denotes Changes from 2017 Events

Easter Family Fun Event

- Saturday, March 31 – Lutheran Church and Presbyterian Church Quadrants of the Square 12pm – 2pm
- Closing of Juliana Street between Central Way and Penn Street between 11am – 2:30pm
- No Parking signs installed Friday night with no parking on event day from 9am-2:30pm

Sidewalk Sales

- Beginning Thursday, May 24 through Monday, May 28 for Memorial Day
- Thursday, June 28 through Wednesday, July 4 for Independence Day
- Sunday, July 22 through Sunday, July 29 for Fair Week
- Thursday, August 30 through Monday, September 3 for Labor Day
- Friday, October 5 through Sunday, October 14 for Fall Foliage Festival ***** (previously no sidewalk sales allowed on Juliana Street – fewer Fall Foliage vendors)

Bedford Car Show

- Saturday, May 5 (rain date May 12) from 11am-5pm on Juliana and Penn Streets
- Closing of Juliana Street between Central Way and Penn Street; closing of Penn Street between Richard Street to the end of the Courthouse (leaving the alley and parking garage open) 9am – 6pm
- Lutheran Church and Presbyterian Church Quadrants of the Square
- Use of the gazebo
- No Parking signs installed Friday night with no parking on event day from 7am – 6pm

Farmer's Market

- Every Wednesday starting May 16 through October 31 - Lutheran Church and Presbyterian Church Quadrants of the Square – 9am – 1pm
- Use of the gazebo and erection of FM signage during all of the above dates and times
- DBI will provide “No Parking on Wednesdays” signs specifically designed for the Farmers Market that can be put up Tuesday evenings by the DBI staff. The parking signs are placed so vendors can park and unload. They move their cars and signs come down duration of market. Signs are then placed again to allow vendors back into the spaces for loading purposes.

- Extended market hours on Wednesday, August 8 until 6 pm in recognition of National Farmer's Market Week

Community Wide Yard Sales

- Lifting of the requirement for property owners to obtain "Yard Sale Permits" for Friday, May 25 through Monday, May 28

Movie Nights

- Fridays ---June 22, July 20, August 17 – Lutheran Church Quadrant on the Square 6pm – 11pm
- Use of the Gazebo (No road closures necessary)

Bed Races

- Saturday, June 9 from 11:30am – 12:45pm. Races on Juliana Street, starting at Vondersmith Avenue and ending at Butler Avenue
- Closing of these streets from 9am – 1:30pm
 - South Juliana Street - from East Penn Street to East Watson Street
 - Butler Avenue - from South Juliana Street to Lafayette Avenue
 - Lafayette Avenue - from Butler Avenue to West Vondersmith Street
 - West John Street - from Huntingdon Avenue to Lafayette Avenue
 - West Vondersmith Avenue – from Huntingdon Avenue to Lafayette Avenue
- Requesting Police to direct traffic from 12:00 pm – 1:00 pm so pedestrians can safely cross Penn Street to attend the Wing-Off
- No parking signs installed 3 pm on Friday with no parking on event day 9am-1:30pm

Wing Off

- Saturday, June 9 from 1pm – 5pm
- Lutheran Church and Presbyterian Church Quadrants of the Square
- Use of the Gazebo
- Closing of Juliana Street from Central Way to Penn Street between 11am – 6pm
- No Parking signs installed Friday night with no parking on event day from 9 am - 6 pm
- Requesting letter from the borough allowing this specific event to enable procurement of a Special Event Liquor License

Rock the Block

- Thursday, June 14 from 6pm – 9pm
- Lutheran Church and Presbyterian Church Quadrants of the Square
- Use of Gazebo
- Closing of Juliana Street between Central Way and Vondersmith Avenue
- Closing of Penn Street between Presbyterian Church and Lutheran Church from 4pm – 10pm
- No Parking Bags installed at 2pm
- Requesting letter from the borough allowing this event to enable procurement of a Special Event Liquor License

Hot Summer Nights

- Tuesday July 3, Thursday August 2 (rain date Thursday August 16) from 6pm – 9pm
- Lutheran Church and Presbyterian Church Quadrants of the Square
- Use of the Gazebo

- Closing of Juliana Street between Pitt Street and Penn Street between 4pm – 9:45pm
- “No Parking Bags” placed by 2pm
- Letter from the Borough allowing these specific events (and the rain date) to enable procurement of a Special Event Liquor License

Independence Day Celebration

- Wednesday, July 4 at the Fort Bedford Park from 5pm – 11pm
- Closure of entire Fort Bedford Park area from 12pm – 12am
- Roads leading into the park closed from 12pm – 12am
- No Parking signs installed the day before (Monday 7/3) with no parking on event day from 12pm – 12am

Farm to Table Dinner

- Monday, July 30 6pm – 9pm
- Use of Lutheran Church Quadrant of the Square and Presbyterian Church Quadrant of the Square
- Use of the Gazebo
- Closing of Juliana Street from *****Pitt Street to Penn Street* 4 pm – 9:30 pm
- No parking signs installed at 2 pm
- Request for temporary lifting of no open container alcohol ordinance to accommodate guests who care to bring wine or sparkling beverage.

PA Lumberjack Competition

- Saturday and Sunday, August 11&12 (rain date August 18 & 19) Fort Bedford Park 9am – 7pm
- Closure Fort Bedford Park west end and 2 west entrances leading into park area for Friday, August 10 at 12 pm through Sunday, August 12 at 8 pm

54th Fall Foliage Festival

- October 6-7 & 14-15 9am-5pm for visitors (until 9pm for tear down on Sundays)
- Festival - Closing Penn Street between Richard Street and Thomas Street; Juliana Street between Pitt Street and John Street; and Juliana Street between Pitt Street to Fort Bedford Park
- Street closures for vendor setup on Fridays, October 5 & 13
 - Penn Street (Juliana Street to Thomas Street) 4:40pm
 - Fort Bedford Park 12pm
 - Hill leading to Fort Park area 6pm
 - Quadrants on the Square 4:30pm
 - Juliana Street (Pitt Street to John Street) 5pm
 - Penn Street (Juliana Street to Richard Street) 5pm
- Use of the Presbyterian, Lutheran and Post Office Quadrants of the Square
- Use of the Gazebo

Costume Promenade

- Saturday, October 27 from 9am – 11am
- Lutheran Church and Presbyterian Church Quadrants of the Square
- Use of the Gazebo
- Closing of Juliana Street from Pitt Street to Penn Street from 8:30am – 11am
- Closing of Pitt Street from West Street to Richard Street from 8:30am – 1apm
- No Parking signs installed Friday night with no parking on event day from 8:30am – 12pm

Christmas Family Fun

- Saturday, December 1 from 5:30-8:30pm
- Lutheran Church and Presbyterian Quadrants of the Square
- Use of the Gazebo
- Closing of Juliana Street between Central Way and Penn Street between 3:30pm - 9pm
- No Parking signs installed Friday night with no parking on event day from 3:30pm-9pm

2018 Christmas Tree

Asking for permission to place a 30-40 foot Christmas tree on the Presbyterian Quadrant of the Square in November.

Other Items to Note:

- Street Lamps will be lit for merchant open house events starting on November 9 and shut off January 2
- Electric Companies, Firemen, and Century Link putting up overhead decorations on Sunday, November 11 starting at 6:30am with a rain date of November 18
- Overhead lights will be turned on November 23 through January 2

Motion _____ Second _____ Vote (____ - ____)

DBI Report – J. Wehling & T. Weaverling

➤

Bedford Heritage Report – P. Neff & T. Weaverling

➤

B.I.M.A (Heritage Trail) – J. Wehling

➤

Emergency Preparedness/Response & Safety – W. Blackburn

➤

Finance & Personnel – D. Lemley

➤

Borough Property – T. Weaverling

➤

Infrastructure & Equipment – P. Neff

➤

Recreation & Parks – J. Rinscheid

➤

Long-term Budget/Financial Study – T. Weaverling



Ordinances Review – J. Wehling



Tree Commission – J. Wehling



BOROUGH MANAGER’S REPORT:

Act on HARB Permit Applications – *All applications were Review Board approved:*

- Replacement of wood elements and painting in the same color at 221 S Juliana St, Ken Sepeda.
- New signage for G & L Gems at 121 E Pitt Street.
- Painting at 231 S Juliana Street, Allegheny Lutheran Social Ministries, in the current colors.
- Signage for 104 W Pitt Street, Bedford Apotheke.
- Repair the windows and siding; Paint the existing garage in the same colors as home, Christine Hollington, 238 W Penn Street.
- Painting of 111 E Pitt Street, Cove Creek Outfitters, in the new colors of Balanced Beige and Polished Mahogany.
- New paint colors of Balanced Beige and Rockwood Blue Green for 113 E Pitt Street. *Plans for the repair and restoration of the building are to be submitted for HARB consideration at a later date.*
- Painting in the new colors of Balanced Beige, Polished Mahogany and Roycroft Bronze Green for Briar Valley Winery at 107 E. Pitt Street.
- Request of Jerry Hawk for the painting of 132 E Thomas Street in the current colors and the addition of a driveway.
- Replace the roof with metal roofing and add a new porch at 139 W Penn Street and replace the roof with metal roofing at 130 W Vondersmith Avenue

Motion _____ Second _____ Vote (____ - ____)

1. Issues were addressed via letter, by telephone and in-person visits by the Pennsylvania Municipal Code Alliance, Inc. (PMCA) – from July 24, 2017 to August 29, 2017 with property owners on S Bedford, W John, Barclay, E Penn, W Pitt, Spring, Davidson and Preston Streets along with Sunnyside Road.
2. Motion to authorize advertising for Bid Quotations, with opening at the October Meeting, the following items at the WWTP: Sludge Hauling, Ferrous Sulfate, Magnesium Hydroxide, and WWTP Heating Oil.

Motion _____ Second _____ Vote (____ - ____)

- 3. Need a MOTION to accept the 2018 Minimum Municipal Obligation (MMO) for the Non-Uniform Employee Pension Plans. The 2017 Borough Non-Uniform Pension Plan MMO = \$54,730.40 with \$24,255.62 being allocated against the Borough General Fund 01 and \$30,474.78 being allocated against the Borough Sewer Fund 08.

Of historic interest, the 2017 MMOs were: Borough Non-Uniform = \$51,400.88 with \$22,868.25 being allocated against the Borough General Fund 01 and \$28,532.63 being allocated against the Borough Sewer Fund 08. We will not know for certain until October (when we receive the Commonwealth's State Aid Check) ~ whether it will cover the 2017 MMO costs.

Motion _____ Second _____ Vote (____ - ____)

- 4. Motion to authorize advertising for Bid Quotations, with opening at the October Meeting, the following items for the Borough: Mowing.

Motion _____ Second _____ Vote (____ - ____)

NEW COUNCIL BUSINESS:

PRESIDENT'S REPORT:

EXECUTIVE SESSION:

ADJOURNMENT: MOTION _____

Reminder(s):

Next Council Meeting ~ Monday, October 2nd @ 7pm ~ Court House