

**COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA**

7:00 P.M.

PRESENT:

- | | |
|-----------------------------------|---|
| ___ D. LEMLEY, COUNCIL MEMBER | ___ W. LEIBFREID, MAYOR |
| ___ T. WEAVERLING, COUNCIL MEMBER | ___ B. DIEHL, MANAGER/TREASURER |
| ___ P. NEFF, COUNCIL MEMBER | ___ B. GELLER, BOROUGH SECRETARY |
| ___ J. WEHLING, COUNCIL MEMBER | ___ J. SIGLER, CHIEF OF POLICE |
| ___ J. CESSNA, COUNCIL MEMBER | ___ D. CRABTREE, SOLICITOR |
| ___ J. RINSCHIED, COUNCIL MEMBER | |
| ___ W. BLACKBURN, COUNCIL MEMBER | ___ M. MUSSELMAN, JUNIOR COUNCIL PERSON |

OTHERS PRESENT: _____

PLEDGE OF ALLEGIANCE

MINUTES: July 3, 2017 Regular Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BILLS: July 4, 2017 through August 7, 2017

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

TREASURER’S REPORT(S): August 7, 2017

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BID OPENING(S):

VISITORS RECOGNIZED: 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC

NAME:

TOPIC:

Dave & Mary Heller

(*Olde Bedford Brewing Company*) Transient Fee – Regarding Food Trucks

MAYOR – POLICE DEPARTMENT’S REPORT(S):

- Monthly Statistics.
- Borough News & Updates:
 - Animatronics Team – Bedford High School
 - The animatronics team consisted of members Nathaniel Semanek, Caitlyn Brenner, Allison Pittman and Casey Johnson.
 - During the Technology Student Association National Conference (held in Orlando, Florida) – the team received their first-place trophy becoming the national champions after the success of their “Thomas Edison” animatronic. The animatronic could walk, talk and engage the audience with a presentation about the lightbulb’s creation. The team spent more than 400 hours designing, creating and coding the device and won the national animatronics competition for the second year in a row.
 - The event was held at Rosen Shingle Creek in Orlando Florida from June 21 to 25.
 - On behalf of Council, I’d like to congratulate them on their National achievement.

ONGOING COUNCIL BUSINESS:

SOLICITOR’S REPORT:

- A Zoning Hearing Application was received for a property on N. Thomas Street. Variance request is for a setback for a first-floor bathroom due to a medical condition. There is currently a porch encroaching within the setback. The request is to extend the porch to add the handicapped accessible bathroom. The extension will be 5’ 10’ by 9’ 7” and will not extend past the current structure. The Zoning Heard Board will meet on Monday, August 14th @ 10am – at Borough Office.
- Adopt Ordinance 2017-03 - to amend the Chapter 7, Fire Prevention and Protection, Part 2, replacing Section 202 Regulations. *See attached documentation.*

Motion _____ Second _____

Roll Call Vote:

Aye Nay

_____ _____ D. Lemley, Council Member

_____ _____ T. Weaverling, Council Member

_____ _____ J. Wehling, Council Member

_____ _____ J. Rinscheid, Council Member

_____ _____ J. Cessna, Council Member

_____ _____ P. Neff, Council Member

_____ _____ B. Blackburn, Council Member

_____ _____ Vote Tally *Signatures needed after meeting.*

COMMITTEE REPORTS BY CHAIRPERSON:

DBI + Event + Sign – John Cessna

- United Way of Bedford County requests approval for the installation of their Apple Tree Campaign Progress Board in the square near the Post Office from mid-August 2017 to April 2018.

Motion _____ Second _____ Vote (____ - ____)

- Precious Life of Bedford County requests permission to hold the annual “Walk for Life” parade on Saturday, September 16, 2017. Parade will form at Bedford High School at 9:15 am with the parade beginning at 10:00 am and with an anticipated end time of 11:30 am back at the High School. *Map enclosed in Council packet. Approved by Jay Speicher, Chairman of the Parade Committee, and Chief Sigler.*

Motion _____ Second _____ Vote (____ - ____)

- Bedford Rotary Club is requesting to hold a Water Walk on Saturday, September 16th to bring awareness to the fact that many people in the world must carry safe drinking water to their homes. Participants will fill buckets from the river at the Fort and then walk as a group, utilizing sidewalks, up N Thomas Street, left onto Pitt Street and then right onto Juliana Street, concluding at the Courthouse. Scheduled time of 10:00 am to 11:00 am for the walk with a scheduled set up time beginning at 9:00 am. Rotary International is involved in providing access to wells and water purification systems around the world.

Motion _____ Second _____ Vote (____ - ____)

DBI Report – J. Wehling & T. Weaverling

➤

Bedford Heritage Report – P. Neff & T. Weaverling

- Update on Quarterly Heritage Trust Meeting held on Thursday, July 27th – 5:30pm

B.JMA (Heritage Trail) – J. Wehling

➤

Emergency Preparedness/Response & Safety – W. Blackburn

➤

Finance & Personnel – D. Lemley

➤

Borough Property – T. Weaverling

➤

Infrastructure & Equipment – P. Neff

➤

Recreation & Parks – J. Rinscheid

- Update on Fort Park – assistance from inmates

Long-term Budget/Financial Study – T. Weaverling

-

Ordinances Review – J. Wehling

-

Tree Commission – J. Wehling

-

BOROUGH MANAGER’S REPORT:

1. Act on HARB Permit Applications – *all applications were Review Board approved:*

- Juli’s Wearable Art – 100 E. Pitt Street - Install stationary window and trim
- Pinnacle Computer – 102 E. Pitt Street – Replace awning
- Deepwood Gallery – 104 E. Pitt Street – Replace awning
- G & L Gems – 121 E. Pitt Street – Paint storefront and clean/seal copper
- Peppercorn – 113 S Juliana – Signage
- Dively – 216 W John St – Metal Roof Over, Addition of Shed
- Bluefields Herbery – 144 E Pitt St – Signage
- Victorian Finance – 121 E Penn St – Signage
- Snyder – 239 S Richard – Remove Fence and Planter, Relocate Boxwoods to former location of fence, install window boxes
- Arnold – 328 E Penn St – Replace Front Screen Door, Add 2 Fence Panels
- Gigi’s – 129 S Juliana – New Projecting Sign (Design approved previously- New Colors)
- Tisia Maxwell Insurance Agency – 130 S Juliana – Move Projecting Sign to new location
- Bardell/Wise – 220 E Central Way – painting; replace broken glass; new soffit, fascia, gutters and downspouts; new metal roof; addition of vinyl siding in the gables; new steps and deck.

Motion _____ Second _____ Vote (____ - ____)

2. Issues were addressed via letter, by telephone and in-person visits by the Pennsylvania Municipal Code Alliance, Inc. (PMCA) – from June 21, 2017 to July 23, 2017 with property owners on N. Juliana, S. Juliana, S. Richard, W. Pitt, Spring and W. Penn Streets along with Vondersmith Avenue, Barclay Drive and Central Way.

3. Request a MOTION to accept the 2018 Minimum Municipal Obligation (MMO) for the Police Pension Plan of \$103,381. The projected 2018 employee contributions of approximately \$13,704 (5% of wages) would leave the remaining balance of \$89,677 to be allocated against the Borough General Fund 01.

The 2017 MMO is \$102,907.59 (projected employee contributions of \$13,261 and \$89,506 budgeted against Fund 01).

Motion _____ Second _____ Vote (____ - ____)

4. Request a MOTION to advertise the Ordinance for the amendment of the Municipal Pension Plan administered by PMRS. Future eligible employees will be enrolled in a Cash Balance Plan effective October 1, 2017, contingent upon PMRS approval. *See attached proposed Ordinance.*

Motion _____ Second _____ Vote (____ - ____)

5. On August 3, 2017, we received a check from EMC Insurance Companies in the amount of \$2,858.94. This dividend was made possible due to our participation in the Safety Group Insurance Program through EMC – for good loss experience. That amount was deposited as follows: \$1,743.95 to Borough General Fund 01 and \$1,114.99 to the Borough Sewer Fund 08.
 - *In 2016 was for \$17,485.98. That amount was deposited as \$10,666.45 to Borough General Fund 01 and \$6,819.53 to the Borough Sewer Fund 08.*
 - *In 2015, it was for \$10,951.51. That amount was deposited as \$6,680.42 to Borough General Fund 01 and \$4,271.09 to the Borough Sewer Fund 08.*
6. Via our annual email notification from COSTARS, we learned that the PA Department of General Services has negotiated a contract with Detroit Salt Company to renew the Sodium Chloride Contract for the upcoming 2017-2018 winter season (August 1, 2017 – July 31, 2018) rather than rebidding. The new contract will be frozen at the 2016-2017 level. The minimum requirements for 2016-2017 were waived and there will be no storage fees associated. *The Borough will remain with our supplier (Detroit Salt Company) at a rate of \$64.85 per ton. We estimate that 400 tons could potentially be needed. We are legally obligated to purchase at least 60% (240 tons) of our stated need. We can purchase up to a total of 140% (560 tons) of our required amount.*

2012-2013 – Used 325 tons @ \$71.45/ton = \$23,221.²⁵ ~ w/American Rock Salt
2013-2014 – Used 475 tons @ \$69.51/ton = \$33,017.²⁵ ~ w/American Rock Salt
2014-2015 – Used 425 tons @ \$73.01/ton = \$31,029.²⁵ ~ w/American Rock Salt
2015-2016 – Used 250 tons @ \$75.48/ton = \$18,870.⁰⁰ ~ w/American Rock Salt
2016-2017 – Used 255 tons @ \$64.85/ton = \$16,519.⁸⁹ ~ w/American Rock Salt

7. Further discussion on removal of Elm Tree (planted April 25, 1919) in the Federal Square – more commonly known as the Veteran’s Grove Square. The Bedford Civic Club planted this memorial tree in honor of the following men and a nurse who made the supreme sacrifice during the World War: Sergeant Cyril J. Straub, Private F. Guy Bollinger, Lieutenant Alexander M. Russell, Corporal Howard P. Booty, Sergeant Charles B. Leader and Nurse Mildred Parsons. The Stone/Bronze market (beside the tree) was unveiled on July 25, 1920. The Bronze marker is deteriorating badly and the League of Pretty Good Guys is interested in taking on this project to replace the marker. Seeking consideration on possibly replacing the dead tree with a new elm tree on Thursday, April 25, 2019 (100 years) or on Wednesday, April 25, 2018 (99 years).

Motion to move forward with removal of dead Elm Tree within the next several months.

Motion _____ Second _____ Vote (____ - ____)

August 7, 2017

NEW COUNCIL BUSINESS:

PRESIDENT'S REPORT:

EXECUTIVE SESSION:

ADJOURNMENT: MOTION _____

Reminder(s):

Next Council Meeting ~ Tuesday, September 5th @ 7pm ~ Court House