

**COUNCIL OF THE BOROUGH OF BEDFORD
MONTHLY MEETING AGENDA**

7:00 P.M.

PRESENT:

- | | |
|-----------------------------------|---|
| ___ D. LEMLEY, COUNCIL MEMBER | ___ W. LEIBFREID, MAYOR |
| ___ T. WEAVERLING, COUNCIL MEMBER | ___ B. DIEHL, MANAGER/TREASURER |
| ___ P. NEFF, COUNCIL MEMBER | ___ B. GELLER, BOROUGH SECRETARY |
| ___ J. WEHLING, COUNCIL MEMBER | ___ J. SIGLER, CHIEF OF POLICE |
| ___ J. CESSNA, COUNCIL MEMBER | ___ D. CRABTREE, SOLICITOR |
| ___ J. RINSCHIED, COUNCIL MEMBER | |
| ___ W. BLACKBURN, COUNCIL MEMBER | ___ M. MUSSELMAN, JUNIOR COUNCIL PERSON |

OTHERS PRESENT: _____

PLEDGE OF ALLEGIANCE

MINUTES: April 3, 2017 Regular Meeting

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BILLS: April 4, 2017 through May 1, 2017

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

TREASURER’S REPORT(S): May 1, 2017 and the transfer of \$51,355.⁰⁰ from Fund 01 to Fund 31 (which is the remaining amount) needed for the year. FYI – 1/2 was transferred during the March 6th Meeting.

Approved As Submitted – Motion _____ Second _____ Vote (____ - ____)

Approved As Corrected – Motion _____ Second _____ Vote (____ - ____)

Modifications: _____

BID OPENING(S): NONE

VISITORS RECOGNIZED: 3 TO 5 MINUTES SPEAKING TIME PER VISITOR/TOPIC

<u>NAME:</u>	<u>TOPIC:</u>
Brenda Jennings and Sue Durr	Outside Burning

MAYOR – POLICE DEPARTMENT’S REPORT(S):

ONGOING COUNCIL BUSINESS:

SOLICITOR’S REPORT:

- Public Hearing was held on Monday, April 3rd at 6:45pm concerning the proposed adoption of an ordinance to vacate a portion of Lafayette Avenue bounded on the north by West John Street and on the south by Butler Avenue. After further discussion following the April 3rd Hearing, Council has decided not to vacate this portion of Lafayette Avenue. Council has directed Manager Diehl to move forward with repairing a section of Lafayette Avenue (bounded on the north by West John Street) thus repairing the area of greatest concern brought forth by Charlotte Wallace during the Public Hearing.

Motion _____ Second _____ Vote (____ - ____)

COMMITTEE REPORTS BY CHAIRPERSON:

DBI + Event + Sign – John Cessna

- Request from Bedford American Legion to hold a Memorial Service on Memorial Day, Monday, May 29, 2017 beginning at 11 am. Requesting the closure of Juliana Street from Penn Street to John Street beginning at 10 a.m. until the service ends at approximately 11:45 a.m.

Motion _____ Second _____ Vote (____ - ____)

- Request from DBI for closure of Juliana Street from Central Way to Penn Street during the Wednesday, June 7th Farmers Market from 9 am to 1 pm. DBI will be celebrating National Child Safety Week at the Farmers Market. In cooperation with the Borough Police and the State Police, DBI will be offering child safety seat checks, fingerprinting and some other safety tips (possibly a bike rodeo.) Gwen Querry will have live music in the gazebo and the Children’s Voucher Program sponsored by the Community Foundation for the Alleghenies. DBI plans to have a large crowd in the square that day, with a lot of children present. Gwen spoke with Chief Sigler and discussed the details above.

Motion _____ Second _____ Vote (____ - ____)

DBI Report – J. Wehling & T. Weaverling

-

Bedford Heritage Report – P. Neff & T. Weaverling

- Update on Rebels & Rye Event @ Omni Bedford Springs Resort

BJMA (Heritage Trail) – J. Wehling

-

Emergency Preparedness/Response & Safety – W. Blackburn

-

Finance & Personnel – D. Lemley

-

Borough Property – T. Weaverling

-

Infrastructure & Equipment – P. Neff

-

Recreation & Parks – J. Rinscheid

-

Long-term Budget/Financial Study – T. Weaverling

-

Ordinances Review – J. Wehling

-

Tree Commission – J. Wehling

-

BOROUGH MANAGER’S REPORT:

1. Act on HARB Permit Applications:

- Donald and Katherine Penatzer – 238 E. Penn Street – Paint (existing colors)– *Review Board Approved*
- Southwind Settlement Company – 121 E. Penn Street – Permanent Sign – *Review Board Approved*
- Pastor Short – 106 W Penn Street – Trinity Lutheran Church – Replace Plexiglass & Tempered Glass
Review Board Approved
- Barbara Loshaw – 301 W Pitt Street – Paint (new colors) – *Review Board Approved*
- William and Amy Higgins – 228 S. Bedford Street – In Ground Pool and Fence – *Review Board Approved*

Motion _____ Second _____ Vote (_____ - _____)

2. Motion to prepare advertisements for bids on Borough Building Roof.

Motion _____ Second _____ Vote (_____ - _____)

- 3. Letters were sent from Pennsylvania Municipal Code Alliance, Inc. (PMCA) – from April 1, 2017 to April 26, 2017 went to property owners / tenants on Sunnyside Road and E Penn, W Pitt and Spring Streets.
- 4. Manager Diehl is still gathering information on updating the Codified Ordinance Book – last print was 11/01/2001.
- 5. Motion to accept and sign the 2017 dated lease with SAMA. A Special Meeting will be held on Monday, May 15th at 10am (at the Anderson House) for formal signing of the Lease. A Groundbreaking Ceremony will be held at 10:15 am in front of the Anderson House and light refreshments will be served/provided to all those in attendance at 10:30am.

Motion _____ Second _____ Vote (____ - ____)

- 6. Normally our crew from the Borough would have helped from 8:00 a.m. until 12:00 noon on Saturday, April 29th at the Bedford Township & Bedford Borough “Joint Residential Bulky Waste Drop-off Day” - held at the Bedford Township Municipal Building, however – we experienced a large water break on W. Pitt Street that required assistance from all of our departments. Many thanks to the Township crew for covering our load that day.
- 7. Thank you to the League of Pretty Good Guys for sprucing up the flag poles at Veteran’s Grove. Poles were painted and new flags were placed.
- 8. *REMINDER* - The Borough’s Public Works Department will be mulching/trimming and cleaning the Squares this year. This work was scheduled for the last week in April and will be finished prior to DBI’s ‘Bedford Car Show’ on Saturday, May 13th. Public Works Department will also be performing the Borough’s Spring Clean-Up (street sweeping, sign replacement, line painting and mowing) over the next several weeks.
 - A special thank you to DBI (Tonya Grimes and Gwen Querry) for holding a “Town Work Day” – Saturday, April 22nd.
- 9. Requesting members of Council to approve the following re-appointment:
 - Melissa Jacobs to the Planning Commission. Melissa’s term expired at the end of March 2017 and she is interested on remaining with the Planning Commission. *Reminder – the Planning Commission meets on the 3rd Thursday of each month @ 7:30pm (here at the Borough Office) – as needed. This is a 4-year appointed term.*

Motion _____ Second _____ Vote (____ - ____)

- *Richard Lowe ~ Historic Architectural Review Board. Richard’s term will expire at the end of June 2017 and he would like to take a break from HARB. If Council is not able to fill his vacancy, he would consider remaining on the board. HARB meets on the 4th Thursday of each month @ 7:30pm (here at the Borough Office) – as needed. This is a 5-year appointed term.*

May 1, 2017

*Held in room #110 due to election process –
Updated from Original Distributed on Friday, April 28th*

10. Request from Egolf Park Associates to place a mini-barn behind the pavilion at the park (to be used for storage).

Motion _____ Second _____ Vote (____ - ____)

11. REMINDER FOR COUNCIL MEMBERS - Thursday, May 4th – Tour of both Water & Wastewater Treatment Plants.

NEW COUNCIL BUSINESS:

PRESIDENT'S REPORT:

EXECUTIVE SESSION:

ADJOURNMENT: MOTION _____

Reminder(s):

Next Council Meeting ~ Monday, June 5th @ 7pm ~ Court House